Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**MARATHA VIDYA PRASARAK SAMAJ'S COMMERCE, MANAGEMENT AND COMPUTER SCIENCE (CMCS) COLLEGE**
Name of the head of the Institution	**SHINDE SAHEBRAO NIVRUTTI**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0253-2318027**
Mobile no.	**9673374999**
Registered Email	**cmcsnashik@gmail.com**
Alternate Email	**sns110@gmail.com**
Address	**690/A B/3 Udoji Maratha Boarding Campus, Gangapur Road.**
City/Town	**NASHIK**
State/UT	**Maharashtra**

Pincode	**422013**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Prashant Madhukar Bankar**
Phone no/Alternate Phone no.	**02532571636**
Mobile no.	**9730721725**
Registered Email	**bankar.prashant1887@gmail.com**
Alternate Email	**cmcsspc@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.cmcscollege.ac.in/pdf/iqac-minutes/ssr.pdf

4. Whether Academic Calendar prepared during the year

	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.cmcscollege.ac.in/iqac-minutes/academic_calendar.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.29**	**2019**	**15-Jul-2019**	**14-Jul-2024**

6. Date of Establishment of IQAC

	16-Jun-2017

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

	IQAC		
Guest lecture on Android App Creation	24-Sep-2018 1		25
Guest lecture on Android Fundamentals & Programming	20-Sep-2018 1		27
Guest lecture on Introduction to Cyber Security	17-Oct-2018 1		30
Guest lecture on Robotics Introduction & Programming	17-Oct-2018 1		27
State level workshop on Recent Trends & Developments in M-Commerce	21-Dec-2018 2		70
Personality Development Programme	14-Jul-2018 1		57
Session on- The Art of Living	10-Dec-2018 1		66
Industrial visit at Mapro, Wai for project work	17-Feb-2019 2		101
Three Days Financial Literacy Workshop	02-Jan-2019 3		232
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**

Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
If yes, mention the amount	**100000**
Year	**2019**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

College Central Library Infrastructure Development

Organization of Two Days State Level Workshop

Organization of College Level Certificate Course on Financial Literacy

Self Study Report (SSR)submission to NAAC

Received funding from Blue Cross Company for scholarship

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Feedback from stakeholders	**The feedback from stakeholders is taken and analayzed carefully before the conclusion of academic year.**
Providing more exposure for social and extension activities	**The IQAC has taken initiative to install Rotaract Club of CMCS in association with Rotary Club, Nashik for social activities. The college has also done tree plantation on the college campus and outside the college campus. In collaboration with MVP Medical College organized blood donation camp.**
Upgradation of college infrastructure	**The college has upgraded the college library infrastructure and developed E-library, research cell and separate staff study room in the central library of the college. The IQAC also started planning for construction of second floor of the college building and presented it to College Development Committee for the further action.**

Organization of State Level Workshop in collaboration with affiliating university	In collaboration with Savitribai Phule Pune University the college has organized two days state level workshop on Recent Trends in M-Commerce on 21 and 22 December 2018 for commerce and computer faculty members.
Submission of Self Study Report to National Assessment and Accreditation Council(NAAC) Bangalore	The college has prepared Self Study Report (SSR) and submitted successfully to NAAC in March 2019.
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14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**04-Jul-2019**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**07-Feb-2019**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Student Admission and Support: E governance has been effectively used in the admission process of students. For admissions of first year the college is following the online admission system developed by parent institution and the admission process is carried on through the website www.sronline.mvp.edu.in For other classes admissions are given on offline mode and after completion of all admissions computer generated receipts are given to the students as well as all the students information is feeded in the IT soft software class wise and streamwise. Examination: For First year CAP which is at college level there is also a barcode system and accordingly the answer sheets are scanned and the evaluation is done for final results. For result work of all first year classes, separate IF Soft software is available for generation of the results. Finance and Accounts using**

Tally.ERP 9 Software: The accounts of the College are maintained under a cash basis of accounting. Fees are collected using software which maintains records of students' receipts and profile accounts. Daily cash collection and payment reports are generated from the software and recorded in the cash book later which is posted to various ledgers. Class wise fees receivable and the actual fees received are reconciled after every semester with the help of the software. Staff salary along with their profile is maintained in the system. Library Automation: The library is equipped, national and international journals. Circulations are maintained through Integrated Library Management Software (ILMS). New books are added every year for the requirement of teaching learning process.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College is affiliated with Savitribai Phule Pune University ,offers under-graduate and post-graduate programs in Commerce, Management and Computer Science discipline. These programs cover Choice Based Credit System (CBCS) as well as the Annual Pattern as per guidelines issued by the university. • Contribution in Curriculum: The principal of the college is the member of Board of Studies in Computer Science. Some faculty members are working on different academic bodies of affiliating university like reconstruction & revision of the syllabus. They can contribute in curriculum development and enrichment. The revised syllabus after the approval of Board of Studies is made available on university and college website for the teachers & students. • Curriculum Planning: Academic planning is done before the start of academic year. The IQAC prepares the academic calendar on the basis of academic calendar given by the affiliating university. At the starting of every academic year, the Principal conducts a faculty meeting wherein the teaching guidelines are elaborated. Following this, each department undertakes a review meeting, wherein the subjects are allotted; mostly as per specialization and interest of the subject teachers. Every teacher then prepares the teaching plan and conducts their work as per the plan. The academic activities like theory, practical can be executed as per time table prepared by the department concerned. Distribution of workload and preparation of time table is done in advance by every department. Every teacher receives the individual time table along with exam schedules. All the departments are involved in scheduling academic, co curricular and extracurricular events to enrich the learning process. All the new students and their wards are oriented to the college in the beginning of the academic year. College thus ensures gearing every student for effective transition of knowledge. • Curriculum Delivery: The curriculum is delivered through various teaching methodologies. The methods used for quality enhancement in Teaching are Lectures, Practical Workbook, Projects, Guest lecturers & Charts. The

quality learning is attained through PowerPoint Presentation, Smart board, Laboratory manuals, ICT, Group discussion, E-resources etc. The evaluation of the same is done with the help of Internal Examination, Class tests, Assignment, Case studies, Mini Projects etc. The institution has a well maintained library, with the latest books required for curriculum delivery. Teachers coordinate with the librarian by giving the requirements and ensuring that the list of books needed for their subjects are available for the students. The University gives the schedule & appointments for External Theory & Practical Examinations. As per guidelines given by University, the CAP Work can be allotted and evaluation of theory papers has to complete for First Year of every streams and marks are to be sent to the University for further communication.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
A Course in Skill Development - English Proficiency	Nil	15/06/2018	30	Employabil ity	Soft Skills and Life Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	NIL	15/06/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	NIL	15/06/2018
BCA	NIL	15/06/2018
BBA	NIL	15/06/2018
BSc	NIL	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	15/06/2018	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

BBA	Commerce	54
BCom	Commerce	96
BCom	Commerce	47
MSc	Computer Science	4
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The IQAC of the college has prepared a well structured questionnaire to take the feedback from the stakeholders. The feedback is obtained Online from Students, Teachers, Alumni and Parents annually. The feedback is collected and analyzed statistically Data is compiled either at Departmental level or at Institutional level. 1. Feedback from student on Curriculum : The feedback regarding the curriculum is taken from students which are analyzed at departmental level. On the basis of their suggestions, to enrich the curriculum delivery, various certificate and short term courses are conducted to enrich their learning experience and perform to their maximum potential. 2. Feedback from student about College Campus : The feedback regarding the college campus is taken from all the students which are analyzed at the institutional level. On the basis of their suggestions, improvements and changes are made, if needed. 3. Teachers Feedback: Teacher's feedback regarding the curriculum too is taken and analyzed at departmental level. It is compiled and communicated to the BOS members and syllabus revision committee members of the University by mail or during meetings. 4. Alumni Feedback : The collected feedback from the alumni is also used for infrastructural and curricular development. 5. Parents Feedback : Feedback from Parents are collected every year personally in Parents Teachers meetings and also online. Data collected is analyzed and compiled at Institute level and necessary suggestions are deliberated. Feedback provides opportunity to students and other stakeholders to actively participate in the improvement of programs of study. It thereby improves the quality of students learning experiences and also gives the Institution a 360 degree view point to overall improve their curriculum planning and delivery as per the expectations of the stakeholders.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	372	718	326
BSc	Computer Science	248	251	219

BBA	Commerce	248	532	208
BBA	Computer Application	480	205	205
MSc	Computer Science	60	34	34
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	958	34	21	1	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
29	20	7	6	2	7
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College has a well defined policy of mentoring newly admitted under graduate students. College admits students from various socio economical backgrounds, students from rural, urban and metropolitan regions. There is a vast variety in students admitted in the college at UG level. On the very first day the HOD of the department's addresses newly admitted students giving them the basic information about the College, various courses conducted in the college relevance of this course in industrial environment as well as various career opportunities after completion of graduation. In the same session head of the departments and senior faculty members also brief to the fresh students about their individual department there courses, laboratories, major projects, research facilities and the opportunities for the students of the department. College assigns every teaching faculty the role of mentor of the newly admitted students. In this way each faculty assigned with number of students of first year of graduation for a complete year. Students meet mentors frequently and get their guidance in overcoming the academic as well as personal issues. Some senior students' representatives also perform the work of mentorship. Apart from this each Class Teacher act as a mentor of their assigned Class. Mentoring is important because it allows someone with relevant experience to provide advice to someone who needs guidance or is really lost and confused . It also helps to simply bounce ideas off of another person. Another important benefit is that the mentor might have good connections and provide networking possibilities or job leads for the mentee. For mentors, you have an opportunity to take your experience and expertise, and help someone starting out – and it is a lightweight process. For mentees, you can get free access to some people with a strong base of experience to help you brainstorm, or reflect on your own solutions, while of course leaving all decisions in your hands. They (mentor) must recognize that not every faculty member is a good mentor to undergraduate students at every stage in their career. It would be helpful to assist faculty members in thoughtfully working to balance the various expectations and aspirations of their own careers with associated activities related to high-quality mentoring of undergraduate students. Mentors, on the other hand, can develop a range of skills including leadership, communication and personal skills enhance their CV and employability in addition to benefitting from a sense of fulfilment and personal growth. Mentoring relies on quality relationships that endure over time which also supports students' developing expertise in a field of study as well as their personal growth. And as a result, mentoring connotes a relationship that transcends mere assigned roles such

as advising and teaching. It is apparent that the efforts of the mentoring affected student success and graduate completion rates, but moreover it reinforced the culture of student engagement.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
992	29	1:34

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
32	29	3	Nill	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Assistant Professor	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	5	3	30/03/2019	07/06/2019
BCom	5	2	30/03/2019	07/06/2019
BCom	5	1	22/03/2019	02/05/2019
MSc	12	1	20/05/2019	10/07/2019
MSc	12	2	16/05/2019	10/07/2019
BSc	39	1	20/03/2019	02/05/2019
BSc	39	2	08/04/2019	04/06/2019
BSc	39	3	05/04/2019	04/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college provides complete evaluation related information to students by displaying it on the notice board. The teachers also communicate evaluation processes from time to time in the classrooms. The students are made aware of the University examination pattern, Internal test, term end exam, practicals, oral evaluation method, scheme of marking and eligibility criteria required for the final examination. If needed the instructions regarding examination is communicated to students by circulating the notice in the classroom. The internal evaluation process is transparent. Continuous internal assessment and innovative methods of evaluation like Class test, open book test, presentations, seminars, fieldworks, projects etc. are implemented. The parent

institution has a centralized term end examination system for BCom students under which question papers are set by committee of parent institution and distributed to respective colleges. Due to medical, sports and cultural activities if students are unable to attend the examination separate re-internal plan for them. Examination committee meeting is organised. The schedule of the Internal Examination is finalized in examination committee meeting. The Internal Examination paper setting is done by subject teacher and question paper is sealed and submitted to Head of Department. A separate seating arrangement and supervision arrangement is made for conducting the internal examination. The assessed papers of internal examinations are shown to the students. The analysis of result is done and the progress and performance of the students are communicated to the parents. The internal evaluation includes seminars, presentation, report, assignments questions, and group discussion.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution follows the academic calendar for the conduct of CIE. Before commencement of theacademic year the Academic Calendar is prepared in accordance with that of the affiliating University. Itspecifies dates for significant activities, teaching learning and continuous evaluation processes. The Academic Calendar is prepared considering the number of working days, teaching days and examination schedule. As per academic calendar every year internal examinations are conducted before the university semester / annual examination. For UG courses formative and summative evaluation pattern is adopted by college. For first year Computer Science and all the classes of Commerce, a term end Examination is conducted by the college. The final examination is conducted by the affiliating University for the First year of Computer Science and all the classes of Commerce. For second and third year Computer Science stream an internal examination is conducted by college. A final examination is held at the end of the semester by theaffiliating University. For BBA and BBA (CA) formerly known as BCA internal examination is conducted at college. Final examination at the end of the semester is conducted by the university. For M.Sc. (Computer Science) PG course the Choice Based Credit System is adopted by the college. Thecontinuous assessment for 50 marks is continuous activity under the choice based credit system in whichtwo written tests for 60 of total internal assessment.For remaining 40 marks, any two of the followingseminar presentation, assignments, open book test, attendance, short quizzes, notes etc. are selected for internal evaluation of PG students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.cmcscollege.ac.in/img/PO/PO.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2	BBA	Computer Application	45	26	57.78
1	BBA	Administration	63	49	77.77
5	BCom	Commerce	96	53	55.20

39	BSc	Computer Science	73	21	28.77
12	MSc	Computer Science	4	4	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.cmcscollege.ac.in/pdf/feedback/Feedback_final.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Recent Trends and Developments in M-Commerce	Computer Science	21/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	15/06/2018	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	15/06/2018
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if

International	Computer Science	5	2.5
International	Electronic Science	1	5.75

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nill

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	NIL	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	Nill	Nill	NIL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	Nill	5	Nill
Presented papers	1	Nill	Nill	Nill
Resource persons	Nill	2	Nill	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
A food and drug registration and licence inspection rally	NSS Unit of Students	3	52
NSS Special Camp	NSS Camp Students	30	55

was organised at adopted village "Dari".				
Tree plantation in association with Grampanchayat, Dari	NSS Unit of College		2	50
Blood Donation camp	NSS Unit of College		3	25
MVP Marathon	NSS Unit of College		2	50
Organ Donation lecture on the occasion of NSS Day	NSS Unit of College		4	50
Grover Rubella Vaccination Campaign.	NSS Unit of College		2	50
Kerala Relief Fund Rally	NSS Unit of College		2	47

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Rotaract club	Rotary club and CMCS College Nashik	ShaduMatiGanpai Making was held on September 2nd at Mate lawns Nashik	1	10
Rotaract club	Rotaract club and CMCS College Nashik	On 21st September, we celebrated World's Alzheimers day	2	30
Rotaract club	Rotaract club and CMCS College Nashik	Book donation in Slum Areas	1	12
Rotaract club	Rotaract club and CMCS College Nashik	Cleaning - remove the unwanted grass which was growing on the ground area of	1	76

Rotaract club	Rotaract club and CMCS College Nashik	Road Safety program	1	7
NSS	SPPU	Participation in State level SRD/NRD Selection Camp. atKarmavirGanpat Dada More Arts, Commerce And Science College Niphad.	1	2
NSS	SPPU	Participation in SRD volunteers Selection Camp. At SPPU.	1	1
NSS	SPPU	Participation in District Youth Parliament at KarmavirGanpat Dada More Arts, Commerce And Science College Niphad	3	1
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industrial Visit for Project	Linkage for BBA Project	Godavari Insurance and Investment	22/08/2018	30/04/2019	2
Industrial Visit for Project	Linkage for BBA Project	Ideal Tech Info	22/08/2018	30/04/2019	8
Linkage for field	Linkage for BBA	SAN SAN infotech	20/08/2018	30/04/2019	10

Visit	Project					
For Industrial Training Project	Linkage of CMCS College with Organization	Techswitch India, Nashik	20/08/2018	30/04/2019	0
For Internship	Linkage of CMCS College with Organization	Web Dreamworks(India) Pvt. Ltd, Nashik	20/08/2018	30/04/2019	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	15/06/2018	NIL	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1015000	6330520.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Auto-lib	Fully	2.3.1.6	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	**3642**	**543574**	**Nill**	**Nill**	**3642**	**543574**
Reference Books	**1347**	**676391**	**5**	**6900**	**1352**	**683291**
e-Books	**3135000**	**35400**	**Nill**	**Nill**	**3135000**	**35400**
Journals	**30**	**39763**	**Nill**	**Nill**	**30**	**39763**
e-Journals	**6000**	**35400**	**Nill**	**Nill**	**6000**	**35400**
CD & Video	**300**	**Nill**	**Nill**	**Nill**	**300**	**Nill**
Others(specify)	**380**	**73929**	**64**	**12505**	**444**	**86434**
[View File](#)						

 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	**NIL**	**NIL**	**18/06/2018**
No file uploaded.			

4.3 – IT Infrastructure

 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	**106**	**85**	**106**	**3**	**5**	**7**	**11**	**10**	**0**
Added	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total	**106**	**85**	**106**	**3**	**5**	**7**	**11**	**10**	**0**

 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	https://docs.google.com/document/d/1TCEap3tRipHYGuKwcO_tljuxicXqwvpPVuzKIn-bCm4/edit?usp=sharing

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary

component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
238000	1372083	1075000	750911

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. To achieve timely up gradation, replacement, repairing of the resources. 2. To prevent misuse of resources and services. 3. To set standardized maintenance and utilization procedure for resources. 4. To ensure proper safety at work place considering probability of accident. There are established systems and procedures for maintaining and utilizing physical, academic and support facilities for laboratory, library, Gymkhana, classrooms etc. On the basis of observation and utilization, maintenance requirements are communicated orally to concern authority. The requirements are collectively processed in every semester break so as to keep things ready for the new semester. • Academic and Support Facilities: The college has made available modern teaching aids like LCD projectors, Smart board, Camera, Xerox machines ,Printers , Scanners, WebCamera etc. and Software required for academics. The college also provides internet and Wi-Fi facility in the college campus. For the maintenance of these equipment and Facilities, college hire local service provider on need basis. • Physical Facilities: ? Classrooms, Staffroom, Seminar Hall:- Adequate in-house staff is employed to maintain cleanliness of campus so as to provide a best learning environment. All classrooms, Staffroom, Seminar Hall etc. are cleaned and maintained regularly by Non-teaching staff assigned for each floor. ? Laboratories - The College laboratories are maintained by trained in-house Lab Assistant who maintains the efficiency of the college computers and accessories. ? Library:- Library staff of the college is engaged in the maintenance of the reading room and stack verification of library books. One non-teaching staff is assigned for cleanliness and neatness of the library. ILMS-Integrated Library Management System, AutoLib" and E-library system which is maintained by the AMC appointed by our institution. ? Gymkhana Department: - Gymkhana department is maintained by one non-teaching staff who look after the cleanliness and neatness of the gymnasium and gymnasium equipment. ? College office:-Computer, College Admission Module, College Examination Result Module of college office is maintained by AMC appointed by our institution ? Wash rooms are well maintained by sweeper. Dustbins are placed at every floor. ? Parking facility is well organized and efficiently maintained by non-teaching Employees. They looks after the maintenance of approach roads and neatness of the entire premises ? The Green Cover of the campus is in well maintained condition by a full time appointed Gardner. ? A fire hydroid system is available in the college for fire safety and is maintained by AMC appointed by parent institution as per need. ? Monitoring of electrical equipment such as UPS, batteries and EPBAX are done on call basis as per requirements and enter the condition/status of equipment in log book. ? Air conditioners and water purifier, and CCTV cameras are maintained by AMC on call basis. The central office of MVPS and its team responsible for the maintenance of major infrastructure facilities. This team looks after the regular maintenance of works such a as furniture repairs, masonry and plaster works, painting, carpentry, plumbing and house - keeping, colouring etc. In case of major fault, the contractor is called (belonging

http://www.cmcscollege.ac.in/pdf/4.4.2.2.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government of India	154	1699421
Financial Support from Other Sources			
a) National	Blue Cross Pvt Ltd Rastrawadi Political Party	13	145000
b)International	0	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring	15/06/2018	992	CMCS College
Bridge courses	03/07/2018	70	CMCS College
Remedial coaching	12/02/2019	19	CMCS College
Remedial coaching	25/02/2019	17	CMCS College
Remedial coaching	17/01/2019	22	CMCS College
Remedial coaching	04/03/2019	85	CMCS College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	career Counselling	Nill	284	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

| NIL | Nill | Nill | TCSL JBM HCG TALANT PRO JUST DIAL WNS INFOSIS TECHMAHINDRA | 12 | 12 |

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	10	BCom	Commerce	BYK College	M. Com.
2019	8	BBA	Commerce	Munje Institute, Nashik	MBA
2019	1	BBA	Commerce	KBT, Nashik	MBA
2019	1	BBA(CA)	Commerce	Pillai College, Mumbai	MBA
2019	3	BBA(CA)	Commerce	KKWagh, Nahsik	MCA
2019	1	BBA(CA)	Commece	MET, Nashik	MBA
2019	1	BBA(CA)	Commece	Panchwati College, Nashik	MBA
2019	1	BBA(CA)	Commece	M SOM, Pune	MCA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nill

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
CULTURAL ACTIVITIES	Institution level	299
SPORTS ACTIVITIES	Institution level	219

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the

	award/medal	Internaional	awards for Sports	awards for Cultural	number	student
2018	**TABLE TENNIS CHAMPIONSHIP**	**National**	**1**	**Nill**	**57610223 1409**	**PUNIT DESAI**
2018	**National level Athletics Championship.**	**National**	**1**	**Nill**	**83770107 1951**	**Mini Kalyani**
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has been forming "Students' council" for every academic year as per the rules and regulation provided by SPPU. The composition of "Students' council" is as follows: The student council is formed on nominations. Academic toppers are official members and the other members are nominated by the Principal and the respective faculty. The Student council organizes various events and help in all activities conducted by the institute. The activities and functions of the Students' Council: Monitors various academic events in the college Maintains overall discipline on the campus Acts as a facilitator between the students and college Coordinates all extracurricular activities and annual function of the college Plays a significant role as volunteers in conferences, workshops, sports and cultural events and other functions Students' council is given the representation in the working committees of the college. Grievances of students related to academics, examination, documents, identity cards and library cards etc. are conveyed representative student to the authority and necessary action. The college has constituted various committees and student representatives are appointed in the same. Students' representation and participation have been an integral part of the academics. Students' representation is on the following committees: • Internal Quality Assurance Cell • Art Circle • Library Advisory Committee • Committee Magazine Committee • Anti-ragging Committee • Student Grievance Redressal Committee • Training and Placement Cell

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

MAHA/ 297 / Na dated 25/04/2017 named Commerce Management and Computer Science Alumni Association has been registered. Yes, the Institution has a registered Alumni Association. The college held alumni meet during each academic year. Also there is a very healthy relationship between the alumni and the college. The college maintains the record of its alumni students with respect to progression and placements. Alumni as a part of college provide valuable inputs to the college. As decided and agreed in the alumni meet 2018, all the students after passing out from the college provides financial assistance to the college which is deposited into the bank account of alumni association of the college. Also the college has permitted all the departments to conduct the guest lecturers of the alumni students to encourage and guide to all admitted students. Accordingly the alumni students voluntarily come forward and deliver their valuable guidance to the students of the college. Such guidance provided by the alumni has been very much appreciated by the students. Such lectures provided by the alumni students helps to give the realistic difference between life within and beyond the college. Also the alumni students also help the

students of the college with reference for placements and for internship.

5.4.2 – No. of enrolled Alumni:
31

5.4.3 – Alumni contribution during the year (in Rupees) :
1550

5.4.4 – Meetings/activities organized by Alumni Association :
1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

? Maratha Vidya Prasarak Samaj, Nashik- The Maratha Vidya Prasarak Samaj is the parent institution under which the college is established. ? College Development Committee- The Principal, local representatives, governing body, staff representatives and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support services, finance etc. The committee is always interested in the development of the college. Frequent meetings of CDC are scheduled in order to plan for future development of the college and also to provide some recommendations and suggestions before top management on behalf of the college. ? Principal- The Principal interacts with management, government and external agencies faculty members. He delegates' responsibility to all departmental heads brings out effective decentralization. Students, teachers and office staff join hands with the Principal for the execution of different academic, administrative, extension related, co- and extracurricular activities. ? Internal Quality Assurance Cell- The IQAC is always looking forward to developing a system for conscious and consistent action to improve the academic and administrative performance of the institution. Regular meetings are scheduled through which it tries to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices. ? Teaching and non-teaching staff and students- There are different committees in which students, teachers and non-teaching staff participate and take active part. The departmental committees are in charge and manage the activities of the department and keep track of curricular and extracurricular activities in the College. There is a simplified communication process between students, teachers, departmental heads, non-teaching staff and the Principal. Two Practices of Decentralization and Participative Management 1. Infrastructural Development of Library- As per the need and requirement identified by IQAC of the college for infrastructural development of the library, the same is put forward in the meeting of the College Development Committee. Then communication with the top management is done for the purpose of seeking consent to develop the infrastructure of the library. After receiving permission from top management the college has started furniture development of the library for the smooth functioning library work. 2. NAAC Process- In the meeting of the College Development Committee the principal has presented a review about submission of IIQA. He also presented information about preparation and submission of SSR. He further explained that after successful submission of SSR soon the college is going to receive the schedule of NAAC Peer Team Visit. Then the college has communicated about the NAAC work to the top management for seeking permission accordingly the same was approved by the Parent Institution. After receiving consent from top management the college has decided to complete the SSR

6.1.2 – Does the institution have a Management Information System (MIS)?
Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1. BOS Member- Principal is participating as a member in University Level Body namely Member BOS of B.Sc. (CS) He tries to represent the feedback received from different stakeholders on the curriculum and if possible necessary changes are made accordingly. 2. Syllabus Designing Committee Member- Some of the faculty members are working on the syllabus designing committee of the University. 3. Syllabus restructure workshops- Whenever the syllabus restructures workshops are organized our faculty members are actively participating in it. It helps the teachers to understand the changes made in the syllabus and teaching methodologies.
Teaching and Learning	As per the curriculum provided by the university regular lectures are conducted. Seminars are arranged for students with the help of experts from academics and industries to update the current knowledge related to the subject. The teachers are making use of ICT for conducting lectures. Syllabus completion of courses is reviewed by HOD. If necessary extra lectures are arranged. Regular feedback is obtained from students for improving teaching methods. Use of case studies, Late Dr.Vasantarao Pawar Commerce Corner, management games, which give exposure to creativity and innovation of the students are also part of the teaching and learning system.
Examination and Evaluation	The College follows the semester system and annual pattern as per the directives of the Savitribai Phule Pune University. For M.Sc (Cs) as per the guidelines of the SPPU there is a CBCS system implemented under which continuous evaluation of the students is done by the subject teachers. Continuous assessment of student's performance through internal tests, viva, assignments, project works, attendance, seminars, end semester

	exam, group discussions, presentations, field visits, industrial visits etc. with the traditional written examination. For B.Com term end examinations the guidelines of parent institutions for the purpose of examination and evaluation are followed
Research and Development	To enhance the research culture the teaching faculty were constantly motivated for research work and also the institute provides financial aid to teachers willing to attend workshops, seminars or for presenting research papers at various levels. Encouraging Faculties to enroll for Ph.D. also the institution helps the faculty by granting duty leaves, and helping them in their research work by providing them guidance in the required field.
Library, ICT and Physical Infrastructure / Instrumentation	ICT: The teachers are encouraged to use ICT tools and use of e-learning resources. Usage of teaching and learning process LCD projectors are installed in the IC T and other classrooms as well as computer labs. Physical Infrastructure: sufficient number of computers, laptops, LCD projectors, smart boards, lights, fans, etc is there in order to have smooth functioning of the academics. The conventional blackboards were replaced with green boards. Library: The library is equipped, national and international journals. Circulations are maintained through Integrated Library Management Software (ILMS). New books are added every year for the requirement of teaching learning process.
Human Resource Management	The parent institution i.e. Maratha Vidya Prasarak samaj being top management, plays a vital role in recruitment and selection of the teaching as well as non-teaching staff. Near about 85 higher educational institutions working under the umbrella of the parent institutions. Central policies are framed for appointments, performance appraisal, remunerations, transfers, promotions etc. As per the workload sufficient teaching and non-teaching staff is provided in the institutions. Also the parent institutions are always providing support to staff by providing them with various welfare facilities such as membership to teachers/sevak society, group medical insurance at concessional

	rate, employee welfare fund etc.
Industry Interaction / Collaboration	The institute is always trying to link with the industry in order to fill the gap between academic knowledge and practical knowledge. As a part of curriculum the students of BBA and MSC (CS) streams are going for internships to complete the projects. The college has made some MOUs and linkages with few industries and institutes and through that various activities are carried out for helping the students in their overall personality development. Our college has a Training Placement cell. Frequent interactions with all possible Industry heads are being carried out by this committee.
Admission of Students	Admissions for First Year of all courses are done through the website www.sronline.mvp.edu.in and the admissions are given on the basis of merit. All the norms of government, SPPU as well as parent institution are followed. For second year, third year and post-graduation admissions college follows the offline admission process wherein the student first takes the admission form from the office then the necessary formalities are completed. After completion of all admissions computer generated receipts is given to the students as well as all the students information is feeded in the IT soft software class wise and stream wise.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Implemented SMS system for dissemination of information including regular notice to all stakeholders.
Administration	Systematic computerized system has been adopted by college in order to give effective administration.
Finance and Accounts	The accounts of the College are maintained under a cash basis of accounting. Fees are collected using software which maintains records of students' receipts and profile accounts. Daily cash collection and payment reports are generated from the software and recorded in the cash book later which is posted to various ledgers. Class wise fees receivable and the actual fees received are reconciled after every semester with the help of

	the software. Staff salary along with their profile is maintained in the system.
Student Admission and Support	E governance has been effectively used in the admission process of students. For admissions of first year the college is following the online admission system developed by parent institution and for the same all the admission process is carried on through the website www.sronline.mvp.edu.in . For other classes admissions are given on offline mode and after completion of all admissions computer generated receipts are given to the students as well as all the students information is feeded in the IT soft software class wise and stream wise.
Examination	Examination department is using e-governance as a tool to effectively manage the entire examination system. The college follows the rules and regulations prepared by SPPU for conduction and evaluation of the all examinations. The CEO receives an ID Password on which the university sends question papers before 1 hour of the examination. All the procedure of question paper printing is done under CCTV surveillance. For First year CAP which is at college level there is also a barcode system and accordingly the answer sheets are scanned and final results are prepared by using separate IF Soft software.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Bankar Prashant Madhukar	State Level Training Programme for IQAC Coordinators and Members	Satish Pradhan Dnyansadhana College, Thane	2500
2018	Chitte Sagar Pravin	State Level Training Programme for IQAC Coordinators and Members	Satish Pradhan Dnyansadhana College, Thane	2500

2018	Bachav Archana S	International Seminar on Internet of Things and its Applications at Ahemad Nagar	Ahmednagar Jilha Maratha Vidya Prasarak Samaj's, New Arts, Commerce and Science College, Ahmednagar	2000
2018	Mohod Jeevan	Role of Yoga in Changing Adolescence	MVP's Karmaveer Raosaheb Thorat Arts Commerce College, Vani.	700
2018	Ghotekar Somnath Jayram	Literature: Culture, Society and Media Adaptation	KTHM College, Nashik	2000
2018	Rahane Rajashri S	National conference on Computer Application and use of Recent Technology in Science	KSKW College, Cidco,Nashik	700
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 6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIL	NIL	15/06/2018	30/04/2019	Nill	Nill

No file uploaded.

 6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nill	15/06/2018	30/04/2019	0

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 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	15	7	21

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1.Medical insurance scheme at Concessional rate for teaching 2. Various leaves available to teaching and non-teaching staff are casual leave, Earned Leaves, computed leave, medical leave and maternity leave for ladies staff. 3. Contributory Provident Fund and Gratuity for teaching and non-teaching staff. 4. Simplified and easy Loan facility is available for institute staff through College Teachers Society and Sevak Society. 5. Employee Welfare Fund setup by the institute, as per fund the contributories receives gold coin and other benefits after retirement. 6. Yearly increment in the salary of some teaching staff 7. Ambulance and Urban Health Centre at K.T.H.M. College campus, Nashik of Parent institute near about 2.5 km from college. 8. Concessional medical treatment (After the age of 40 years free check-up) available to all teaching and non-teaching staff at parent institute's Dr.VasantraoPawar Medical College at Adgaon, Nashik.	1. Medical insurance scheme at Concessional rate for non-teaching staff 2. Various leaves available to non-teaching staff are casual leave, Earned Leaves, computed medical leave and maternity leave for ladies staff. 3. Contributory Provident Fund for non-teaching staff. 4. The Institute provides college uniforms to non-teaching staff (Security Personal and peons). 5. Membership of society and a simplified and easy loan facility is available for institute staff through College Teachers Society and Sevak Society. 6. Employee Welfare Fund setup by the institute, as per fund the contributories receives gold coin and other benefits after retirement 7. Concessional medical treatment (After the age of 40 years free check-up) available to all teaching and non-teaching staff at parent institute's Dr.VasantraoPawar Medical College at Adgaon, Nashik.	1. Group Medical facility with nominal charges 2. Non-Government Scholarships from different bodies such as Blue cross and NCP 3. Facility of Fees installment is given to the students who are unable to pay full fees of the course. 4. Free Medical Checkup for every student each year through the Health Centre of the Parent Institute. 5. Emergency Medical facility is provided to students at Vasantrao Pawar Medical College and Hospital of the Parent Institute. 6. Vidyarthi Surakhs Yojana is provided by charging nominal fees of rupees 10-15 under which various benefits are given to the students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute has a well-developed system for internal and external audit. We have our own system where internal control is an on-going continuous process in addition to the external auditors. External auditor verifies and certifies the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Internal audit is also carried out on a half yearly basis. The institutional accounts are audited regularly by both Internal and Statutory auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Blue Cross Pvt ltd, Rashtravadi Political Party	145000	Scholarship

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Dr. P.R.Bhabad Dr.A.P.Patil Dr.S.P.Ghumare	Yes	IQAC
Administrative	Yes	Dr. P.R.Bhabad Dr.A.P.Patil Dr.S.P.Ghumare	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Formal Parent-Teacher Association is not form in the college but on the basis of interactions and feedback received from time to time by parents meetings the following activities are conducted by the college. 1. Induction meeting- In order to make the students and teachers familiar with the college environment, department, faculty the B.Com department has organized an induction meeting. Through this meeting the parents and students were introduced to college and department. 2. Three days financial literacy workshop- As per the suggestions received by parents of B.Com and BBA to conduct an awareness program in the field of finance. The college has organized the three days financial literacy workshop under which speakers were called from different fields in order to generate financial literacy from the point of view of future investment and career development. 3. Discipline-by inviting the suggestions from the parents during the interactions with the parents by subject teachers college has decided to take decisions for maintaining strict discipline, frequently calling to the parents whose ward is not regular. Continuous identity card checking at the entrance of the college. Submission of applications to the class teachers by the students for taking leaves.

6.5.3 – Development programmes for support staff (at least three)

Financial support to attend seminars and conferences- the college is giving motivation to the teaching staff who wish to attend the conference and seminars for improving their research background. 2.Free Medical Check Up- As per the guidelines of the parent institution, the college sends the teaching and non-teaching staff who have completed 40 years of age for free medical checkup on a yearly basis. All these staff members are going through such medical checkup at the health center established by their parent institution. And if someone is in need for further medical help then they are sent to the medical college of the parent institution where they get medical treatment at a concessional price. 3.

Leave facilities to teaching and non-teaching staff- Apart from casual leaves the college provides duty leave, medical leave, earned leave, computed leave to the staff. The parent institution is always trying to support the staff in performing their duties and responsibilities. Hence being a non-aided institution still the various leave facilities are provided to teaching and non- teaching staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil- because the NAAC peer team visit was scheduled on 4th and 5th July 2019 means in the academic year 2019-20

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Three Days Financial Literacy Workshop	02/01/2019	02/01/2019	04/01/2019	232
2018	Industrial visit at Mapro Wai	17/02/2019	17/02/2019	18/02/2019	101
2018	The Art of Living	10/12/2018	10/12/2018	10/12/2018	66
2018	Personality Development Programme	14/07/2018	14/07/2018	14/07/2018	57
2018	Celebration of Yuva Saptaha	12/01/2019	12/01/2019	18/01/2019	40
2018	State level workshop on Recent Trends Developments in M- Commerce	21/12/2018	21/12/2018	22/12/2018	70
2018	Guest lecture on Robotics Introduction Programming	17/10/2018	17/10/2018	17/10/2018	27
2018	Guest lecture on	17/10/2018	17/10/2018	17/10/2018	30

| 2018 | Guest lecture on Android Fundamentals Programming | 20/09/2018 | 20/09/2018 | 20/09/2018 | 27 |
| 2018 | Guest lecture on Android App Creation | 24/09/2018 | 24/09/2018 | 24/09/2018 | 25 |

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nirbhay Kannya Abhiyan	03/01/2019	03/01/2019	43	32

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
60.68

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Ramp/Rails	Yes	1
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	08/10/2018	1	Blood Donation	Importance regarding donation of blood.	57
2018	1	1	01/09/2	1	Eco-	Environ	32

			018		Friendly Ganapati Idol Making	mental Awareness.	
2018	1	1	14/08/2 018	1	Food Di stributio n	Helping towards needy people	12

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct (handbooks) for various stakeholders	11/06/2018	The College has prescribed a code of conduct of individuals entering the college premises in the capacity of any individual of the following: Students Staff members Support staff For students I-card is issued to the students every year. It is mandatory for all the students to wear the I-card and uniform every day. Use of mobile phones is prohibited on the college campus. Students are responsible for the property of the college and will be held liable for any damage done by them. A courteous behavior is expected from the students towards everyone in the college. For Staff members It is mandatory for all the staff members to wear the I-car and uniform everyday. Teachers should demonstrate high level of teaching and learning practices to the students. Teachers are responsible to encourage students in value learning and achieve high standards of learning. For Support staff It is mandatory for all the support staff members to wear the I-car and uniform everyday. To maintain a supportive environment while performing assigned

duties. They are expected to be well organized and have effective time management with good accuracy in their assigned job. Parking There is a separateprovision of vehicles for girls and boys parking. It is mandatory to lock the vehicles properly before parking it in the allotted parking area. Anti- Ragging Notice According to the Maharashtra Prohibition of Ragging Act 1999 the college has an anti-ragging cell. Anyone who is involved in the offence of ragging shall be dismissed from the educational institution and will not be admitted in any other institution for 5 years. Examination Rules It is mandatory for all the students to have a minimum of 75 attendance. The students should appear all the internal and external exams. The students must obey all the instruction given by examination cell. Unfair practices are strictly prohibited. The code of conduct is displayed on the college website.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2018	15/08/2018	54
Gandhi Jayanti	02/10/2018	02/10/2018	5
Republic Day	26/01/2018	26/01/2018	48
Shiv Jayanti	19/02/2018	19/02/2018	35
Teachers day	05/09/2018	05/09/2018	47

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Shadu Mati Ganpati Making
Tree Plantation

Drinking water waste utilized for gardening
Solar Panel
LED

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice : "Health And Hygiene Awareness" : Objectives: 1. To develop health conscious culture among the students and the staff. 2. To better understand the correlation between Mental and Physical fitness and its effect on individuals. 3. To help individuals (staff and Students) to maintain quality of work life by maintaining mental and physical fitness. 4. To help individuals (Staff and Students) to create self-satisfaction for maintaining and utilizing their potential to the fullest. The context: Our College has always given priority to the health and hygiene of the staff and students as well. In today's scenario human values are of prime importance. Every organization now treat its employees as assets rather than liabilities. Considering this, our college has decided to undertake practice of "Health and Hygiene". Our management believes that if we take care of our employees (Staff and Students as well), they will give their 100 percent for development of college as a whole. Practice: elaborate ontents Under the practice of "Health and Hygiene" college has decided to implement various activities with reference to Health and Hygiene. Such activities as organizing expert session on Health for motivating students for adopting regular health practices , National level Marathon for contributing towards health consciousness and social responsibility, Medical checkup of students and staff above age of 40 at medical centre of the parent institute and providing counseling to needy for maintaining health, Hemoglobin test , Installation of Green Gym with objective of providing easy access to staff and students for physical fitness, Providing med claim to the students for overcoming future uncertainty , Provision of vending Machine for females(sanitization). Yoga Day is also celebrated every year on 21st June and is open to all. The aim is to have orientation towards enhancing more awareness about importance of mental and physical fitness by adopting regular practice of Yoga and its numerous benefits. Outcome: • It was observed that students were motivated due to the conduct of Health session of eminentspeaker. • Interest and Participation of College students in physical activities seem to be increased. • Medical checkup and Hemoglobin test helped the students to know their physical state. • Counseling regarding health issues and need of Physical fitness was done by concerned medical persons to make students aware of it. • Changed diet pattern and increased attendance was seen as outcome of above mentioned aspects. Every teacher was having keen observation w.r.t. it. • Girl students were having open communication with concerned teachers regarding their personal health issues. Problems encountered and resources required: 1. Counseling for enhancingstudent's interest and willing participation in above mentioned activities was required. 2. Several benefits of all such activities were communicated with students for reducing their resistance and enhancing awareness and participation. Resources Required: Our College has best infrastructure to conduct several indoor activities. Even the support of parent institute, MVP's Medical college and all concerned people is remarkable and notable. 2. Title of the Practice:"Community Reach": Objectives: 1. To bridge the gap between college students, staff and community. 2. To inculcate the sense of responsibility and belongingness among students and staff towards society. 3. To create closer ties between the institution and the communities. Context: One of the core value of our institution is being socially conscious. To bring harmony between the society and the youth is the need of today. Our institution always tries to develop the student academically as well as socially responsible persons. Every student must have awareness of

being well educated and contribute for wellbeing of society.To bridge the gap between society and college studentsour college decided to practice "Community Reach "as one best practice. This practice lead to create social awareness amongst students and staff. Practice: The Practice of "Community Reach" is an wonderful initiative under taken by the college. Such practices reveals the culture prevailing in the college .Under this practice students and staff took initiative for distribution of food for needy. This helps in imparting social values and social awareness amongst the students as they practically see the situations in which people are living. Tree plantation is also undertaken with aim of protecting environmental balance and inculcating awareness amongst students with respect to it .Even Adopting village for carrying out several community oriented activities is core activity under best practice through which students better understand the life style in rural areas. Participation in Organizing National Level Marathon also one of the prime activity undertaken every year which is open to all . Outcome: 1. Students understood the importance of "Community reach" and thereby developed the willingness for conducting various such activities for needy. 2. This practice helped college to perform its social responsibility in real sense. 3. Awareness for protection of environment and natural balance was created through activities such as tree plantation. 4. Large number of People from different age group (including senior citizens) participate in National level Marathon. 5. Adopting village has created positive outcome as Students understood the life style of people, their problems and need of contributing for village development. Problems encountered and resources required: 1. To successfully implement this practice, initially more efforts were required to be taken by us. 2. Resistance to change was seen due to lack of awareness among them. Resources Required: College authorities willingly supported this practice and allowed staff and students to undertake this activity.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.cmcscollege.ac.in/iqac.aspx

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution believes in "Health and Hygiene", "Environmental and Social Awareness". For maintaining environmental balance, betterment of the stakeholders and for being associated with the local community our institution organizes different activities every year. This enables the staff and students being Health conscious and environmentally andsocially Aware. Our institute believes in willingly contributing for well being of societyand there by strengthening the Community Reach as well as maintaining Eco friendly Environment. Environment consciousness activities: Green Campus: To be environment conscious and to have proper ventilation green lawns has been maintained inside the college campus which helps in encouraging eco-friendly environment and provides pure oxygen within the campus. Even during the construction of college building old tress are not cut down and plan is made in such a way that we can find green and scenic picture in the college campus. Infrastructure: Our College has competitive advantage of having excellent infrastructurewith spacious classrooms and other facilities essential for effective and successful conduct of academic activities. Everyone who visits the college has feeling of satisfaction for overall ambience. Cleanliness: With prime focus on Health and Hygiene College is always taking great efforts for maintaining cleanliness in entire campus and thereby making environment more healthy. Maintenance of cleanliness is of prime need as students and staff are spending their more time in campus. Ventilation and Lighting: All the spacious

classrooms ,laboratories, library are provided with sufficient natural ventilation along with required arrangements by making use of LED ,Fans and other necessities. This creates conducive environment in the college and thereby makes students feel fresh during teaching learning process. Social related activities: Blood Donation camp: To connect with the society the college always tries to organize Blood Donation Camp every year. Staff and students take active part in this camp.

Provide the weblink of the institution
http://www.cmcscollege.ac.in/pdf/iqac-minutes/Institution_distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

1.NAAC: As per UGC guidelines our institute is planning to undergo accreditation process in coming academic year .Accordingly institute has started with the process of completing the formalities. NAAC accreditation helps the higher learning institutes to know its strengths, opportunities, and weaknesses through an informed review process. NAAC identifies the internal areas of planning and allocation of resources. Several well reputed companies are willing to have their placement activities in the institutes who have gone through Accreditation process. So with view to avail several benefits of NAAC , college has planed for it. 2. Upgradation of Library: College has separate common library with reference and text books of concerned course. Due to change in pattern of courses and restructuring of Syallbus College authorities are having prime focus on upgrading and updating library for making more books available for staff and students in due course of time. Students and staff will avail this facility and their by make themselves more learned. Even students can develop the habit of self learning and self note preparations ,if provided with abundant stock of books . 3.To Increase the number of State, National and International Workshops and Seminars: The college aims at having more state, National and International workshops and seminars for the development of staff and value addition in overall development of college. It will also provide an exposure to staff members towards the knowhow of the current scenario. Healthy interactions can be carried out as various eminent speakers and participants are part of it. Several benefits in terms of knowledge updation , exposure, healthy discussions can be availed.