

**MVP Samaj's
Commerce, Management and Computer Science (CMCS) College
Gangapur Road Nashik-13**

Minutes of the IQAC Meeting of 2019-20 held on 11 June 2019

Venue: IQAC Meeting Room

Time: 03.00 pm

Agenda of the Meeting

1. To review and confirm the minutes of the last meeting.
2. Discussion on NAAC Peer Team visit.
3. Preparation of Academic Calendar.
4. Follow up of university examination result analysis.
5. Implementation of revised syllabi and choice based credit pattern.
6. Organization of Student Induction Programme, workshops and trainings.
- 6 .Discussion on any other topics with the permission of the chairperson.

Present Members

1. Dr S N Shinde, Chairperson
2. Shri P M Bankar, Coordinator
3. Shri S P Chitte, Asst.Coordinator
4. Shri U V Chaudhari, Teacher Member
5. Smt A S Bacchav, Teacher Member
- 6.Smt S S Kulkarni, Teacher Member
7. Smt R S Wagh, Teacher Member
- 8.Smt P R Wavikar,Teacher member
- 9..Shri M J Patil, Teacher Member
- 10.Shri P V Bhagat, Administrative Staff Member

Leave of Absent was granted to the following members

1. Hon Smt Neelimatai Pawar, Management Representative
2. Hon.Shri Panditraoji Pingale, LMC Representative

3. Dr M N Jachak, Academic Expert
4. Shri Sanjay Bhoware, Industrialist and Parents Representative
5. Shri. Sarwarth Boob, Alumni Representative
6. Pratik Chandgude, Students Representative

IQAC Coordinator welcomed and briefed the committee members about agenda. IQAC members after exchange of ideas and thoughts made the following resolutions.

Agenda Item 1: Review the earlier Meetings' Minutes

The coordinator read the minutes of earlier meeting and the minutes were reviewed and passed by the members.

Agenda Item 2: Discussion on NAAC Peer Team visit

Resolution: The College has successfully submitted Self Study Report to NAAC and received letter regarding NAAC Peer Team visit in the month of July 2019. It was decided that college has to plan systematically for Peer team visit and prepare various committees for work. Dr S N Shinde, Chairperson told that all Heads of department and coordinators should prepare presentation and department record systematically and ready for Mock Drill of NAAC through external experts.

Proposed By- Dr S N Shinde

Seconded By- Shri P M Bankar

Agenda Item 3: Preparation of Academic Calendar

Resolution: The IQAC coordinator informed all members to prepare academic calendar with reference to affiliating university calendar.

Proposed By – Shri P M Bankar.

Seconded By – Shri. U V Chaudhari

Agenda Item 4: Follow up of university examination result analysis

Resolution: It was decided by all members of IQAC that university examination results should be analyzed by all subject teachers and presented to HOD of department concerned. The Head of concerned department should give feedback of result analysis to IQAC for further action.

Proposed By – Shri M J Patil

Seconded By – Smt S S Kulkarni

Agenda Item 5: Implementation of revised syllabi and CBCS pattern.

Resolution: Dr S N Shinde, Chairman of IQAC has guided about Choice Based Credit System (CBCS) and its implementation from the academic year 2019-20 to all first year under graduate classes. All members recommended to arrange Experts Workshop related to CBCS for better implementation of it.

Proposed By- Shri S P Chitte

Seconded By- Smt A S Bacchav

Agenda Item 6: Planning of Student Induction Programme, University sponsored workshop and faculty Development programme at college level

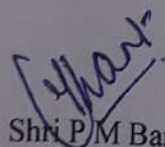
Resolution: IQAC Coordinator has provided guidelines to all members about Student Induction Programme introduced by UGC and it was decided that faculty wise student Induction Programme should be organized to all first year students with the help of external experts. Even it was decided that under the coordinatorship of Smt R S Wagh department of Computer Application should submit proposal for university sponsored state level workshop. Along with this for enrichment of teaching and non-teaching faculties of the college training programme has planned by the IQAC.

Proposed By- Smt R S Wagh

Seconded By- Smt P R Wavikar

Any other issues

The IQAC coordinator suggested changes in the IQAC for Alumni and Parents representative because due to some personal reason appointed representatives were unable to continue IQAC. So it was decided to appoint Smt Rashmi Hire as an Alumni representative and Shri Ashokbhai Panchal as a parents' representative. Both appointed representatives are actively involved in the college activities. Even IQAC coordinator has given stress on submitting proposal for UG and PG programme affiliated to Savitribai Phule Pune University after NAAC. After this the meeting was over. The vote of thanks was proposed by the coordinator.



Shri P M Bankar
Coordinator, IQAC

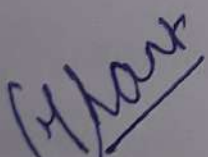


Dr S N Shinde
Chairman, IQAC

**MVP Samaj's
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Action Taken Report of the IQAC Meeting of 2019-20 held on 11 June 2019

- In the meeting of IQAC the discussion was held regarding NAAC Peer Team Visit to college. Accordingly the committees were framed and work was allotted to faculty members. NAAC Peer Team visited the college on 04 and 05 July 2019 .NAAC accredited college with B grade(CGPA 2.29)
- Academic calendar was prepared by IQAC and published it on the college website. The review of university examination results was taken and suggestions were given to the subject teachers whose results were not satisfactory for improvements.
- The strategies were decided for CBCS pattern introduced by SPPU for the academic year 2019-20. The principal has guided about the implementation and evaluation process of CBCS pattern as per the guidelines of University.
- Discussion was done for conducting students' induction program for all first year students with the help of external experts. The schedule and timetable was prepared in which various topics was covered in order to make students familiar with the college environment as well as to develop overall personality of the students. Before the beginning of academic year of FY students the college has successfully organized Induction Programme as per guidelines of UGC.
- As per planning Faculty Development programs were organized on various topics such as Anchoring Skills, Intellectual Property Rights and Patent Filing , Beyond Professorship 21st Century Academician etc. to enhance the skills of teachers. Two days state level workshop on recent trends and development on Internet of Things was organized by department of BBA (CA) on 20 and 21 December 2019.


Mr. P. M. Bankar
Co-ordinator
IQAC / NAAC
C.M.C.S. College, Nashik-13.




Dr. S. N. Shinde
PRINCIPAL
Commerce, Management & Computer
Science (C.M.C.S.) College,
Nashik-422 013.

**MVP Samaj's
Commerce, Management and Computer Science (CMCS) College
Gangapur Road Nashik-13**

Minutes of the IQAC Meeting of 2019-20 held on 18 December 2019

Venue: IQAC Meeting Room

Time: 02.00 pm

Agenda of the Meeting

1. To review and confirm the minutes of the last meeting.
2. Discussion on Choice Based Credit System.
3. Follow up of university examination result analysis.
4. Planning of sports and cultural activities.
5. ICT based teaching related discussion.
6. Website Updation.
- 6 .Discussion on any other topics with the permission of the chairperson.

Present Members

1. Dr S N Shinde, Chairperson
2. Shri P M Bankar, Coordinator
3. Shri S P Chitte, Asst.Coordinator
4. Shri U V Chaudhari, Teacher Member
5. Smt M N Sawant, Teacher Member
- 6 Smt R S Wagh, Teacher Member
7. Smt P R Wavikar,Teacher Member
8. Smt R S Rahane, Teacher Member
- 9..Shri A B Bodake, Teacher Member
- 10.Shri P V Bhagat, Administrative Staff Member

Leave of Absent was granted to the following members

1. Hon Smt Neelimatai Pawar, Management Representative
2. Hon.Shri Panditraoji Pingale, LMC Representative

3. Dr P R Bhabad, Academic Expert
4. Shri Ashokbhai Panchal, Industrialist and Parents Representative
5. Smt Rashmi Hire, Alumni Representative
6. Juhi Vacchani, Students Representative

IQAC Coordinator welcomed and briefed the committee members about agenda. IQAC members after exchange of ideas and thoughts made the following resolutions.

Agenda Item 1: Review the earlier Meetings' Minutes

The coordinator read the minutes of earlier meeting and the minutes were reviewed and passed by the members.

Agenda Item 2: Discussion on Choice Based Credit System

Resolution: Dr S N Shinde, Chairman of IQAC has taken follow up of Choice Based Credit System (CBCS) and its implementation at department level. All members of IQAC have discussed about various add on and value added courses that are introduced in CBCS pattern and decided that the department should select the add on courses as per need of the students. More emphasis should be given on value education and personality development of the students while selecting add on courses.

Proposed By- Shri S P Chitte

Seconded By- Shri P M Bankar

Agenda Item 3: Follow up of university examination result analysis

Resolution: All members of IQAC discussed that university examination results and decided some strategies for the subjects which have average result. The IQAC recommended special lecture series and remedial teaching to slow learner students. Even it was decided that Principal and Head of the department concerned should observe lectures of the subject in which result is not up to the mark.

Proposed By – Shri U V Chaudhari

Seconded By – Smt M N Sawant

Agenda Item 4: Planning of NSS and Cultural activities

Resolution: Dr S N Shinde, Chairman of IQAC guided members about NSS and cultural activities and told that discipline should be strictly followed while organizing these events. Shri

U V Chaudhari has given information about NSS village adaptation process and requirements. Smt M N Sawant has been appointed as a Chairman of Annual Cultural and Sports Programme.

Proposed By- Smt P R Wavikar

Seconded By- Shri A B Bodake

Agenda Item 5: ICT based teaching related discussion

Resolution: It was decided by all member of IQAC along with innovative teaching methodologies more stress should be given on ICT based teaching learning. It was decided that Google classroom, online lectures through various applications, Google Quiz should be the part of regular teaching. IQAC finalized that from this academic year online feedback should be collected from stakeholders. All Faculty members should actively take part in training programme related to MOOC or E-content development.

Proposed By- Shri P M Bankar

Seconded By- Smt R S Wagh

Agenda Item 6: Website Updation

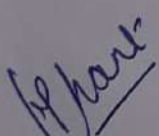
Resolution: After NAAC as per revised committees and activities organized in the college the college website should be update time to time in consultation with IQAC it was finalized in this meeting.

Proposed By- Dr S N Shinde

Seconded By- Smt S P Chitte

Any other issues

IQAC coordinator has given information to all members that Savitribai Phule Pune University Affiliation committee is going to visit college in the month of January for checking data required for inception of new courses. The Chairperson told that IQAC of the college in collaboration with HRDC of MVP Samaj Nashik is going to organize one day training programme for non-teaching staff of MVP Samaj Nashik in the month of January.


Shri P M Bankar

Coordinator, IQAC

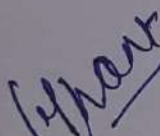

Dr S N Shinde

Chairman, IQAC


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Action Taken Report of the IQAC Meeting of 2019-20 held on 18 December 2019

- In the meeting of IQAC the discussion was held on the topic forwarded by cultural head and physical director for conduct of cultural and sports activities. As per planning made in this meeting the cultural festival and sports activities were conducted. Students were enthusiastically participated in various events.
- The principal has made an appeal to the staff for increase ICT based teaching. Accordingly all the staffs were given guidance about use of Google classroom and online teaching as well as other ICT based teaching aids. The teachers have successfully implemented the same.
- After NAAC as per revised committees and activities organized in the college, website was updated.
- For non-teaching staff of MVP Samaj, Nashik one day training programme was organized by IQAC on "Working Skills and Behavioural Development" in the month of February 2020. Total 198 participants have successfully completed this training session.
- IQAC has submitted application for new programme like B.Sc., M.Com and additional division for B.Com.


Mr P M Bankar
CO-ORDINATOR
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