



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**MARATHA VIDYA PRASARAK SAMAJ'S COMMERCE,  
MANAGEMENT AND COMPUTER SCIENCE (CMCS)  
COLLEGE**

UDOJI MARATHA BOARDING CAMPUS, GANGAPUR ROAD , NASHIK  
422013

[www.cmcscollege.ac.in](http://www.cmcscollege.ac.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

### About MVP

Maratha Vidya Prasarak Samaj referred to as the M.V.P. Samaj is one of the most prestigious centers of learning in Maharashtra. It has been over 104 years that it has stood to the test of time to become a legend of unparalleled stature. History says that the credit of establishing the M.V.P.S. and carrying it to the height of zenith goes to the enthusiastic and devoted team of social workers and educationists who were greatly inspired by the lives of Mahatma Jyotiba Phule, Savitribai Phule and Rajarshee Shahu Maharaj. The true educationists and social reformers like Karmveer Raosaheb Thorat, Bhausahab Hire, Kakasaheb Wagh, Annasaheb Murkute, Ganpatdada More, Dr. Bhosle, Kirtiwanrao Nimbalkar and Vithoba Patil Khandlaskar laid the foundation stone of the Samaj. Envisioning a culture and knowledge-centric society, the great visionaries of M.V.P. Samaj rightly said "Well-being and happiness of masses" as the motto of the samaj. The M.V.P.Samaj is trying its best to provide quality education through different streams and faculties and it has been successful in retaining the standard of higher education. Today it manages around 450 educational organizations and is one of the premier educational hubs in the jurisdiction of Savitribai Phule Pune University.

### About CMCS College

MVP's Commerce, Management and Computer Science, popularly known as a CMCS College was established in September 2006 and is affiliated to Savitribai Phule Pune University (College ID NO: PU/NS/BCA/94/2006). Since June 2009 the college has started functioning on its own campus. Inauguration of the new majestic and well planned college building is done on Saturday 7 April 2012 by the hands of Hon. Sharad Pawar, former Minister of Agriculture, Government of India. Our college was the dream of our late Sarchitnis Hon. Dr. Vasanttrao Pawar. It is one of the best colleges of Maratha Vidya Prasarak Samaj started on un-aided basis. The college is running B. Com, BBA, BCA/BBA (Computer Application), B.Sc. (Computer Science) courses under at undergraduate level and M.Sc. (Computer Science) at postgraduate level. We have also introduced like English Proficiency Course, MSCIT Course for the enrichment of students.

### Vision

We aspire to be an institute to contribute in the development of our country through excellence in higher education; providing participatory teaching, learning and innovative ideas. To prepare the student socially responsible, globally competent and excellent human being and resource.

### Mission

1. To educate students in the field of computer, communication, managerial and entrepreneurial skills.
2. To empower women student by providing opportunities of higher education and make them self-independent.
3. To develop physically, emotionally, intellectually and ethically competent human resources.
4. To provide education for sustainable development of society by acquiring the knowledge, skill, attitudes

and values necessary to shape future.

5. To create globally competent manpower for meeting the current and future demand of industry and society.
6. Committed to serve for the well-being and happiness of the common masses.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- Excellent infrastructure.
- Environment friendly well-structured and ventilated college building.
- Strong support and guidance from the Top Management for institutional academic development.
- Healthy student teacher relationship.
- Various extension activities for students.
- Good number of qualified faculty members.
- Cooperative non-teaching and Administrative staff.
- Dynamic and inspiring leadership of the Principal.
- Organization of various enrichment courses and co-curricular, extra-curricular activities for the development of students.

### Institutional Weakness

- The college is not recognized under UGC 2f 12B.
- Insufficient postgraduate courses, so inadequate research facility.

### Institutional Opportunity

- Post-graduation and other Self financial courses can be increased for creating opportunities to peruse higher education, employment and generating funds.
- To establish and strengthen research center.
- The college has an ample scope to establish collaboration with Research Institutes and Industries.
- Organizing various National and International workshops/Seminars/Conferences.

### Institutional Challenge

- To improve research and publications.
- To develop skills among students urgently required in market for employability apart from academics.
- To reach to the poor students from rural area.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

The College is affiliated to Savitribai Phule Pune University and follows curriculum of 'Semester, Credit and

Grading system' introduced by university. Curriculum of Master of Computer Science adopts 'elective course system'.

Effective curriculum delivery is attained through well planned and documented process. Academic Monitoring and other committees work in coordination to strengthen curricular, co-and extra-curricular activities. Activities are planned in advance to accomplish vision and mission of the institute. The college motivates teachers to participate in various bodies to upgrade their skills. The College conducts value-added, professional development related certificate courses to inculcate research attitude, soft skills, personality development, transferable and life skills to keep students abreast with current global scenario.

The college addresses cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the curriculum. The college further strengthens these issues as follows: Gender by participation of female students and teachers in decision-making and motivating them by Nirbhay Kanya Abhiyan; awareness of Environment and Sustainability through Non Conservation Energy Sources like Solar Power Plant, Green Audit, Shadu Murti Making Workshop, tree plantation, rain water harvesting; inculcating Human Values by organizing social activities like National Service Scheme. Industrial visits, participation of students in professional activities. Students undergo field projects and internships as a part of curriculum enrichment to enhance their professional credentials.

Feedback forms are collected from students, parents, teachers, alumni and other stakeholders based on curriculum and analysed. Action taken on feedback report is resolved and implemented to enrich the curricular aspects.

### **Teaching-learning and Evaluation**

The institute admits students from various reserved categories as per the reservation policies of competent authority. The institute caters to the learning needs of students of different backgrounds and abilities. Special efforts are taken to identify slow and advanced learners by initial assessment of their learning levels and initiatives are taken to satisfy their learning needs.

The institution adopts student-centric teaching approach by planning and implementing quality policies for teaching learning process. Various content delivery methods, e- resources and ICT tools are adopted by the teachers to enrich the learning experiences of the students.

The institution has proficient, devoted and experienced faculty members. Teachers have taken initiative to upgrade their knowledge and keep abreast with the latest developments. Teachers strive to inculcate creativity, scientific temper and research attitude in students. Teachers serve as mentors to students and counsel them to improvise their overall performance.

The institute has framed significant reforms in Continuous Internal Evaluation (CIE) to achieve academic excellence. The mechanism of internal assessment is transparent and robust covering all the learning domains.

The institute has examination grievance redressal committee to deal with the grievance of students in a time-bound and efficient manner. The institution adheres to the academic calendar for the conduct of CIE. The attainment of learning outcomes of students is evaluated by internal assessment techniques, end-semester assessment techniques and feedback from stakeholders. Overall the institute is taking efforts for satisfaction of students as learners.

## Research, Innovations and Extension

Institute believes that Research and Education are integral parts of any educational institute. For empowering research and innovations, committees like Research Committee, and Training and Placement Cell work together. Research committee looks into every matter associated with motivation, facilities, guidance in research work. In last five years one faculty is working as co-investigator in a research project funding from Savitribai Phule Pune University, one faculty member is awarded Ph.D., 32 papers published in national/international journals, 15 papers presented in national/international conferences. State level and National level seminars are conducted, linkages and MoU have been signed keeping in mind to bridge Industry academia gap.

Every year different social activities have been conducted to bring social awareness among the college students. Shramdan Shibir conducted under NSS has implemented various activities like *Beti bachao Beti Padhav*, *Pani Adava Pani Jirava*, *Vruksh Sandhraran*, *Swachhata Pakhwada*. To make students aware about the environment, workshop like making Ganapati from Shadu mati conducted by college. Ecofriendly products exhibition under Art Circle of the college brought environment awareness among the students.

The members of Rotaract club are actively participating in various activities conducted by Rotary club of Nashik to imbibe certain core values among the students and society. Activities like No Speeding no Rash Driving *Avhaan*, woolen cloths donation to needy people, college cleaning, collection of flags in schools, collection of nirmalya and Ganesh murties, Anti-Tobacco Movement, Check dam construction at trial area are driven by the Rotaract club brings social and environment awareness among the students and society. The efforts taken by students in Rotaract Club awarded twice with Best Rotaract Club in the year 2015-16 and 2016-17.

## Infrastructure and Learning Resources

MVPS, Commerce Management and Computer Science (CMCS) College is situated in beautifully landscaped campus of Maratha Vidya Prasarak Samaj, Nashik. The college is approved by UGC and affiliated to SPPU. Since its establishment in 2006, college has maintained high standards for infrastructure and learning resources. Spacious, well-lit and well-ventilated 12 classrooms and 02 air-conditioned ICT class rooms with Interactive smart board are available for smooth conduct of theory sessions. One seminar hall used to arrange various programs and activities of college. Besides the conventional teaching aids, classrooms are also equipped with ICT facility like LCD projectors. The college has well-maintained 04 air-conditioned laboratories with IT related facilities. The college has common facilities like NSS Cell, BSD Cell, Placement Cell and Health Center. Ramp is available for differently-abled students. For security and surveillance college has CCTV facility. The college has solar system with capacity of 15 KW.

Library is well-equipped with modern facilities (AutoLib software by IT Software Nasik). The College has a Library Advisory Committee which supports the functioning of the library. The library has 5369 Books, 30+ journals, subscribed NLIST and 9 Newspapers for reference. Library has tied up with KTHM College and YCMO University under MOU. ICT facilities are available in the library for administration use. Library has separate e-library with high speed internet, Reading Room with 120 seating capacity and teachers reading room.

The college has gymkhana, 03 Sports grounds for outdoor/indoor games. Gymkhana has 6 stations Gym, Multi-

workout bench and other equipment.

The college has well-developed IT facilities including Wi-Fi. All computers are connected LAN with internet bandwidth speed of 10 mbps and also include UPS, Server facilities.

The college has appointed Lab Assistant for day-to-day upkeep, maintenance of premises and AMC (Annual Maintenance Contract) of relevant agencies for maintenance of available infrastructure. Adequate budget is allocated for maintenance and up keeping. Sufficient security persons are appointed to maintain security and safety in the campus.

### **Student Support and Progression**

The college provides good student support services in various forms to facilitate the Personality development, motivation and confidence building of students. Every year Students from SC, ST, and OBC etc. category are receiving financial assistance from the Central Government and State Government of Maharashtra.

Capability enhancement courses for competitive examinations, Career counseling, Soft skill development, Remedial coaching, Personal Counseling are offered to all the students. Institute has effective and efficient system for overall development of students. Institute has various committees such as Student Grievance Cell, Anti Ragging Cell to address student grievances. Institution maintains grievance addressing system having sensitive to student needs.

The teaching-learning process is enhanced by various activities such as Expert lectures, Industrial Visits, Workshops and seminars to provide exposure to students to real life practical aspects. Students are made aware of various opportunities after graduation. Various training sessions are conducted for career guidance and entrepreneurship development. Training and Placement Cell, plays vital role in conducting expert lectures, training sessions for students.

The Institute organizes various co-curricular and extracurricular activities in cultural and sports events which eventually help the students to show their talent.

The institute has registered Alumni. Alumni of the institution actively work for the guidance to students and their placement.

### **Governance, Leadership and Management**

Commerce, Management and Computer Science (CMCS) College started under the umbrella of Maratha Vidya Prasarak Samaj. Our parent institute MVP Samaj, Nashik started in 1914. The parent institution has a rich tradition of visionary and transformational leadership.

The vision and mission of the institute has been framed by giving due consideration to the suggestions and views of stake holders. The Vision and Mission of the institute are in tune with the objectives of higher education. Institute has a mechanism for delegating authority and providing operational autonomy to all the functionaries to work towards decentralized governance system and participative management

The top management plays a leading role and is committed to extend whole hearted, complete support to the Principal who is academic and administrative head of the institution and who facilitate for effective and efficient transaction of teaching learning process, in sustaining and reflecting the vision and mission of the college through every activity. The Principal conducts periodical meetings with the Heads of the Department, the teaching faculty and non-teaching staff to motivate them to put their best efforts for effective growth of the institution. The IQAC cell of the college designs and implements plan for institutional level activities for quality assurance. The top management provides freedom to faculty members for academic development appreciates and motivates their innovations through various programmes. The self-appraisal report of every faculty member is prepared on the basis of academic performance which is submitted to the Head of the institute. Even the assessment of the teachers is done through the feedback forms filled by students. The top management provides various welfare schemes for teachers and non-teaching staff.

The college has an established mechanism for mobilizing resources and ensuring transparency in the financial management of the institution. The internal and external audits are carried out to ensure effective and efficient use of financial resources. There is a proper allocation and utilization of the annual budget.

### **Institutional Values and Best Practices**

To protect institutional values various gender equality and gender sensitivity programmes are conducted including *Nirbhay Kanya Abhiyan*, Cultural Competitions, Blood Donations, facilities like installation of CCTV, fire Extinguishers, security guards etc. also included in it. Renewable power is generated by on grid Solar System. The electricity is saved with the use of LED bulbs whenever required.

The waste is collected in separate dustbins; liquid waste is used for trees and e- waste for practicals by students in Electronics Subject. Rain water harvesting plant is constructed to store the water from the roof. Green practices are followed by using public transport by some students and staff, green campus, tree plantations including 194 trees are planted in the campus. Green Audit of the college is conducted. For differently abled students facilities like ramps, easy access to class rooms and provision for lift are provided.

To contribute to local community the college has Rotaract club, NSS Unit through that the college staff and students actively work by giving donation to needy people, plantation of trees, cleaning of the local rivers and nearby areas ,AIDS awareness related programmes etc. For the fulfillment of fundamental duties regarding constitutional obligations the institute always celebrates Independence Day, Republic Day, Birth and Death Anniversaries of famous identities. The college functions as per the code of conduct given by university, parent institutions regularly.

The college also follows two best practices i.e. English Proficiency Course and Social Awareness through Blood Donation. From the blood donation camp organized till date the college has collected 343 bags of blood. The English Proficiency Course in Collaboration with Academy for Communication in English, Nashik is really beneficial to students for improving their communication skills.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	MARATHA VIDYA PRASARAK SAMAJ'S COMMERCE, MANAGEMENT AND COMPUTER SCIENCE (CMCS) COLLEGE
Address	UDOJI MARATHA BOARDING CAMPUS, GANGAPUR ROAD , NASHIK
City	NASHIK
State	Maharashtra
Pin	422013
Website	<a href="http://www.cmcscollege.ac.in">www.cmcscollege.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	SHINDE SAHEBRAO NIVRUTTI	0253-2318027	9730721725	0253-2579863	cmcsnashik@gmail.com
IQAC / CIQA coordinator	BANKAR PRASHANT MADHUKAR	0253-2571636	7721845071	0253-	bankar.prashant1887@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No



<b>Establishment Details</b>				
Date of establishment of the college		06-09-2006		
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
Maharashtra	Savitribai Phule Pune University	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC				
12B of UGC				
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	UDOJI MARATHA BOARDING CAMPUS, GANGAPUR ROAD , NASHIK	Urban	2.0683	4452.99

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BSc,Department Of Computer Science	36	HSC	English	88	88
UG	BCom,Department Of Commerce	36	HSC	English	144	144
UG	BBA,Department Of Bachelor Of Business Administration	36	HSC	English	88	88
UG	BBA,Department Of Bachelor Of Business Administration Computer Application	36	HSC	English	160	87
PG	MSc,Department Of Computer Science	24	B.Sc Computer	English	30	4

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				15			
Recruited	0	0	0	0	0	0	0	0	8	6	0	14
Yet to Recruit	0				0				1			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				15			
Recruited	0	0	0	0	0	0	0	0	4	11	0	15
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				23
Recruited	19	4	0	23
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

#### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	8	6	0	14

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	4	11	0	15

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	2		0		2

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG	Male	10	0	0	0	10
	Female	18	0	0	0	18
	Others	0	0	0	0	0
UG	Male	560	4	0	0	564
	Female	389	2	0	0	391
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	40	40	18	19
	Female	20	18	18	24
	Others	0	0	0	0
ST	Male	8	9	10	11
	Female	7	7	7	7
	Others	0	0	0	0
OBC	Male	192	156	151	132
	Female	157	133	125	124
	Others	0	0	0	0
General	Male	245	214	214	171
	Female	199	195	169	162
	Others	0	0	0	0
Others	Male	34	37	22	19
	Female	30	25	20	14
	Others	0	0	0	0
Total		932	834	754	683

### 3. Extended Profile

#### 3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 158

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	5	5	5	5

#### 3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
983	932	834	754	683

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
426	424	363	329	317

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
145	126	106	88	172

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.3 Teachers

#### Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
29	28	28	28	26

  

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

#### Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
30	29	29	29	27

  

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.4 Institution

#### Total number of classrooms and seminar halls

**Response: 15**

#### Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
26.45	42.80	26.31	34.56	39.57

#### Number of computers

**Response: 106**



## 4. Quality Indicator Framework(QIF)

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### Criterion 1 - Curricular Aspects

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#### 1.1 Curricular Planning and Implementation

**1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process**

**Response:**

**The effective implementation and delivery of curriculum is gained using following activities:**

**1. Academic Calendar :**

The college follows academic calendar prepared by the University and in association with that prepared its own academic calendar for planning & organizing various academic & co-curricular activities.

**2. Workload Distribution :**

At the end of the term & before the commencement of new term, courses are assigned to every teacher as per specialization or area of interest.

**3. Time Tables :**

The time-table committee prepared Theory and Practical time-tables for every class and communicated to students, teachers through notices.

**4. Teachers Diary ( Teaching Plan) :**

The college maintains Year-wise Teachers Diary to implement effective and pre-planned delivery of their course contents. It has Teaching plan, Leave details, Workload information, Weekly records, Analysis of results, Training records, Major and Minor Projects and Publications, Students' achievements, Library records etc.

**5. Conduct regular lectures:**

As per the curriculum provided by the university regular lectures are organized to complete the syllabus in the given time. The lectures are observed by the head of the department and the Principal. If needed suggestions are given to the teacher concerned.

**6. Organization of guest lectures and seminars:**

Along with the regular lectures conducted by appointed teachers extra lectures and seminars are arranged for students with the help of experts from academics and industries to update the current knowledge related to subject.

**7. Syllabus Review Report :**

The Continuous assessment for syllabus completion of courses are reviewed by HOD and frame Syllabus Completion Report. If necessary extra lectures are arranged.

**8. Announcement of Events through Notices on Boards and Website :**

Each and every activity conducted by the college and department are communicated to students and

teachers through notices. The important notices are also published on the college website.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 2

#### 1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	01	00	00

File Description	Document
Details of the certificate/Diploma programs	<a href="#">View Document</a>

### 1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 28.57

#### 1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	3	1	0

File Description	Document
Details of participation of teachers in various bodies	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs

**offered during last five years**

**Response:** 20

1.2.1.1 How many new courses are introduced within the last five years

Response: 1

File Description	Document
Details of the new courses introduced	<a href="#">View Document</a>

**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**

**Response:** 60

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 3

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**

**Response:** 42.13

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
285	200	253	383	540

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>

**1.3 Curriculum Enrichment**

**1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum**

**Response:**

The college arranges various activities in academic year which reflects the cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum are as follows :

**1. Lectures on Human Rights & Cyber Security**

The subjects of Human Rights and Cyber Security are mandatory to the students of MSc Computer Science which carries two credits. The college organises lectures of eminent faculties for M.Sc. Computer Science students to generate understanding of Human Rights and to know the problems related to Internet crimes through the Cyber Security.

**2. Uniform to students and staff members**

The college follows the policy of our parent institute MVP Samaj about uniform to the college students and staff members. It creates equality among students and teachers.

**3. Identity card to students and teacher**

The college issues Identity card to every students and teacher as a part of professional ethics

**4. Green Audit**

The college has conducted Green Audit. Green Audit mainly emphasizes the key areas like Water management, Energy conservation, Waste management, E-waste management, Green area management, Environment. The observations found through it are:

- Campus is located in the vicinity of approximately 34types (species) of trees. Total 194 trees are available in the college campus. The green cover of the college is very well maintained.
- All results of Ambient Air monitoring near Main Gate & near Canteen found within limits as per National Ambient Air Quality Standards, 2009.
- All results of Noise level monitoring (Inside & Outside) found within limits as per the Noise Pollution (Regulation & Control) Rules, 2000.

**5. Gender Audit**

The college has conducted its gender audit with the help of experts. As per observation and findings mentioned in gender audit report, the college is sensitive about gender equality and women empowerment. Though enrolment of boys student is more as compare to the girls student in the college, girls student have shown excellent performance in academics as well as co-curricular activities.

**6. Rainwater Harvesting**

The college has arrangement to retain the rain water.

**7. Non-conservation Energy Sources**

15.36 KW Roof Top Solar Power Plant has been established in our college. It has capacity of 60

Units/Day.

### 8. Nirbhay Kanya Abhiyan / Disaster Management

The college arranges workshop and seminars for empowerment of girl students with the help of Board of Student Development. The board also working to give training related to disaster management.

### 9. Personality Development Programme

The college arranges soft-skill and various personality development programs for students.

### 10.National Service Scheme (NSS) Programme

The college NSS unit conducts activities like Tree Plantation, Youth Saptah with events like Lectures by an Eminent Personalities, various Competitions. The Shram-Sanskar Shibir at village adopted also includes the awareness about human values and environment.

### 11.Environment Awareness related activities

The college always focuses on the activities related environment friendliness. Ganpati making with the help of shadu mati, Nirmalya collection during Ganpati festival, Eco Friendly product exhibition, River Cleaning, etc are organized by the college through involvement of students.

### 1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

**Response: 2**

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 02

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>
Brochure or any other document relating to value added courses.	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking field projects / internships

**Response: 40.69**

1.3.3.1 Number of students undertaking field projects or internships

Response: 400	
File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.4 Feedback System

<p><b>1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise</b></p> <p><b>A. Any 4 of the above</b></p> <p><b>B. Any 3 of the above</b></p> <p><b>C. Any 2 of the above</b></p> <p><b>D. Any 1 of the above</b></p> <p><b>Response: A. Any 4 of the above</b></p>	
File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

<p><b>1.4.2 Feedback processes of the institution may be classified as follows:</b></p> <p><b>A. Feedback collected, analysed and action taken and feedback available on website</b></p> <p><b>B. Feedback collected, analysed and action has been taken</b></p> <p><b>C. Feedback collected and analysed</b></p> <p><b>D. Feedback collected</b></p> <p><b>Response: A. Feedback collected, analysed and action taken and feedback available on website</b></p>	
File Description	Document
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0.53

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	4	3	5	4

#### File Description

#### Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 60.89

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
983	932	834	754	683

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1380	1380	1380	1380	1350

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per

**applicable reservation policy during the last five years**

**Response:** 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
426	424	363	329	317

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.2 Catering to Student Diversity**

**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners**

**Response:**

The Institution conducts the Introductory Lectures for the newly admitted students in the college to make them aware about the course as well as about the patterns of the Internal and External Examinations. A test is conducted for all first year students in classroom and according to the performance in the test students are categories as Slow and Advanced Learners as well as the Subject Teachers continually observed the performance of the students in the Classroom.

Students who are alert in the Classrooms, who come with queries after the lectures, who show active participation in all the activities organized by the departments are identified as Advanced Learners.

Students who are passive in the class and are unable to answer basic questions asked during lectures are identified as slow learners.

For the students who are identified as Slow Learners, the concerned department conducts various activities like class tests, oral examinations, assignments etc. Class Teachers gives special guidance for slow learners for the activities such as how to study, how to solve the questions, how to write the answers, how to memorize studies etc. Advanced Learners also helps Slow Learners in studies. This leads to the enhancement of knowledge to slow learners.

Advanced Learners who shows Excellent Performance in the classrooms are also given opportunity for their personal as well as academic and career growth. Students who are good in programming are sent for the competitions in the other institutes. Students who are good in Communication skills are given opportunities for anchoring as well as for managing the various events of the college. Institute conducts



seminars by advanced learner students which provide a platform to the students. This helps in boosting the confidence among students leading to be able mass speakers.

### The Institute conducts the following programs for the Slow Learners

- Special guidance is provided to slow learners by subject teacher after the regular lecture
- Home assignments are given after the completion of the particular unit.
- Advanced learners help slow learners in the study.
- Some programs and activities are organized in the college as per the area of interest of slow learners.

### The Institute conducts the following programs for Advanced Learners

- The college organizes seminar and workshop for advanced learners.
- The college provides platform to advanced learners to show their knowledge and skills through the activities like anchoring, writing articles in the college annual magazine, debate, elocution and essay writing competition.
- The advanced learners in the field of computers, participates in programming competition organized by the college every year.
- The college supports advanced learners to participate in research oriented activities like *Avishkar*, encourages them to write research paper and present it in national and international seminar and conference.

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 2.2.2 Student - Full time teacher ratio

**Response:** 32.77

#### 2.2.3 Percentage of differently abled students (Divyangjan) on rolls

**Response:** 0.1

##### 2.2.3.1 Number of differently abled students on rolls

**Response:** 1

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### **2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

#### **Response:**

Students are the center of the educational organization. The college offers a lot of support systems to students for developing their skills and updates the knowledge.

#### **Experimental Learning**

##### **Formal Methodologies:**

Teachers use different teaching learning methods to make learning more interesting:

1. Lecture method.-classroom teaching
2. Power Point Presentation.
3. Guest Lectures

##### **Creation of Study Material:**

1. Teacher notes are provided to students
2. Web links are provided for reading

##### **Technology Assisted Methodologies**

1. Wi-Fi Campus
2. Internet facilities are available in computer labs to students for practical or project work.
3. The college has a well stocked Library facility with text books, reference books e-books, journals, CDs. The faculty members make use of all the above to give and update current information to students.
4. Well equipped classrooms and ICT classrooms are provided to the students.

##### **Participative Learning**

##### **Special Methodologies:**

1. Seminars/Workshops
2. Quiz & Poster competition
3. Group Discussion

##### **Thought Provoking:**

1. Essay writing competition
2. Project

##### **Interactive Methodologies:**

To enhance teaching learning process the following system is available in the college:

1. Faculty development programme are conducted for the enrichment of the faculties.
2. For practical exposure to the students various field visits, industrial visits, group discussion & interviews are organized by the college
3. Various skills and values are developed amongst the students by encouraging and guiding them.

### **The Problem-Solving methodologies:**

These are frequently used in the teaching-learning process of Languages and Computer Sciences & Application, Commerce and management.

### **Case Study**

For the students of BBA course case studies are essential. The students with the help of subject teacher solve the problem associated with the case study.

### **Field visits and Industrial Visits**

To take firsthand experience of the industrial world and problem associated with it, industrial visits are organized for BBA, BCom, MSc (Computer Science).

The students of final year post graduation in computer science have to complete six months industrial training as per the Savitribai Phule Pune University rule.

According to University syllabi Project in various Programming Languages are done by the students of B.Sc(computer science) and BBA(Computer Application)

According to University syllabi students of B.Com solves the accounts problems, they have to understand the problem & then prepared the Journal, Ledger and Balance sheet.

The students are expected to take initiatives to learn the topics of their subjects like Mathematics, Business Statistics through problem solving methodologies.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

### **2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.**

**Response:** 70

#### **2.3.2.1 Number of teachers using ICT**

**Response:** 21

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 32.77

#### 2.3.3.1 Number of mentors

Response: 30

### 2.3.4 Innovation and creativity in teaching-learning

**Response:**

#### Following innovative teaching methods adopted by faculty for Student:

**ICT classroom:** To make learning interesting and effective ICT classrooms are used. It includes Smart board, LCD projector, internet etc. The teachers are encouraged to use ICT tools and use of e-learning resources.

**Project work:** Most of the subjects from commerce and science faculties include mini research project. The necessary guidance has been provided to students related to project work. Most of the projects are based on primary data collection methods.

**Innovation through Activities which includes:** case studies, Late Dr.Vasantarao Pawar Commerce Corner, management games, review writing, research paper writing which give exposure to creativity and innovation of the students.

**Guest/Expert Lecture:** Experts from industries and other colleges are invited to interact and give demonstration about difficult topic.

**Online Videos:** Most of the students from computer science and commerce are suggested to watch online videos related to the topics like Python, Perl, Dot Net, Management theories, law etc. Even the teachers provides web link of the videos related to the personality development and value education.

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 93.93

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 5.01

##### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	1	1	1

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.3 Teaching experience per full time teacher in number of years

**Response:** 8.3

##### 2.4.3.1 Total experience of full-time teachers

Response: 249

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

**Response:** 3.6

##### 2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 0

##### 2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

#### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

**Response:**

The college provides complete evaluation related information to students by displaying it on the notice board. The teachers also communicate evaluation processes from time to time in the classrooms.

The students are made aware of the University examination pattern, Internal test, term end exam, practicals, oral evaluation method, scheme of marking and eligibility criteria required for the final examination.

If needed the instructions regarding examination is communicated to students by circulating the notice in the classroom.

The internal evaluation process is transparent. For the post-graduation students continuous internal assessment takes place with the help of innovative methods of evaluation like open book test, power point presentations, seminars, projects etc.

The parent institution has a centralized term end examination system for BCom students under which

question papers are set by committee appointed by parent institution and distributed to respective colleges. The oral examinations are conducted for the slow learners.

Due to medical reason and participation in sports and cultural activities if students are unable to attend the examination separate re-internal organized for them.

Some programs at UG level includes interview, group discussion, presentation and field work in the internal evaluation system along with written examination.

The evaluation process is monitored by the Principal, College Examination Officer (CEO) and the Examination Committee. The grievances regarding evaluation are redressed by the CEO and Principal. All selected and important suggestions were scrutinized and discussed in the Examination committee meeting. The most genuine suggestions were seriously taken into consideration and as per need changes are made in the internal evaluation system. Examination committee meeting is organised. The schedule of the Internal Examination is finalized in examination committee meeting. The Internal Examination paper setting is done by subject teacher and question paper is sealed and submitted to Head of Department. A separate seating arrangement and supervision arrangement is made for conducting the internal examination.

The assessed papers of internal examinations are shown to the students. If the performance of the student in the internal examination is poor then communicated to the parents.

As per the reformation of University Examination System the changes are also made in the Examination department of the College.

- Strong Room.
- CCTV surveillance of Examination department.
- One Personal Computer
- Modern and fast operating Copier Machine for Question paper printing.
- Internet Facility.
- Telephone connection.

File Description	Document
Any additional information	<a href="#">View Document</a>

### **2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety**

#### **Response:**

The College Examination Officer (CEO) is appointed as per instructions of the University, who is responsible for smooth conduct of examination in the college. The CEO is the connecting link between the college examination department and the university examination department. CEO and the Principal monitor the examination related activities throughout the year.

#### **Significant improvements made in ensuring rigor and transparency in the internal assessment -**



- The college maintains transparency in the internal assessment and term end examination.
- The college examination committee ensures the confidentiality and transparency in the assessment of students' progress in the internal evaluation.
- The teachers can discuss the performance of the internal evaluation tests in the classroom and show checked answer sheets and provide them necessary guidance for improvement.
- Parents are informed about the progress of their child.
- The list of toppers in university examination is displayed on the notice board.
- The behavioral aspects are judged through attendance, behavior of the student with teachers and with other students in the class.

The term end examination for B.Com is conducted centralized by parent institution. The internal examiners set question papers, seal it and submit it to the Head of the Department. The pattern of internal examination is communicated to the faculty and students at the beginning of the academic year. The Notice Board of the college disseminates information regarding examination schedule, pattern of examinations and pattern of question papers and the same is communicated well in advanced. If needed the instructions regarding examination is communicated to students by circulating the notice in the classroom. Subject teachers are not appointed for supervision of their respective subjects. Due to medical, sports and cultural activities if students are unable to attend examination, separate re-internal examination is conducted for them. As per the University Norms one term end examination for B.Com, two internal examinations for F.Y.B. Sc and one internal examination in each semester for BBA, BBA (CA), S.Y. B. Sc and T.Y.B.Sc.

For the post-graduation students continuous internal assessment takes place with the help of innovative methods of evaluation like open book test, power point presentations, seminars, projects etc.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

#### Response:

The college has adopted an open ended policy towards redressal of grievances. College Examination Officer along with the examination Committee members and the Principal redress the grievances related to examinations and evaluation in accordance with the guidelines issued by the SavitribaiPhule Pune University.

**Internal Examination-** The teacher after internal assessment displays the marks on the notice board, answer books of Assessment Tests as well as Semester Internal Tests are shown to students and if there is any query the concerned student can approach the teacher to redress it. Since the internal marks are given by the teachers, any complaint regarding internal assessment is taken care of in the college itself.

**University Examination-** Some of the grievances that commonly occur are change in name or subject in the hall ticket or statement of marks. The students apply for revaluation and verification of marks. The photocopy of answer books are provided by the university to the students on demand after paying the



prescribed fee. The University reassesses the answer sheets on demand. In addition, follow up is kept with the university till the grievance is settled.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 2.5.4 The institution adheres to the academic calendar for the conduct of CIE

##### Response:

Yes. The institution follows the academic calendar for the conduct of CIE. Before commencement of the academic year the Academic Calendar is prepared in accordance with that of the affiliating University. It specifies dates for significant activities, teaching learning and continuous evaluation processes. The Academic Calendar is prepared considering the number of working days, teaching days and examination schedule. As mentioned in the academic calendar every year internal examinations are conducted before the university semester / annual examination.

The activities which are considered as a part of internal examination are communicated well in advanced to students by the department concerned and subject teacher. For post-graduation continuous internal evaluation is properly mentioned in the academic calendar. Even practical examination schedule is also considered in the academic calendar prepared by the college.

For UG courses formative and summative evaluation pattern is adopted by the college. For first year of Computer Science and all the classes of Commerce stream, a term end Examination of 60 marks is conducted by the college. These 60 marks were converted to 20 marks. The final examination of 80 marks is conducted by the affiliating University for the First year of Computer Science and all the classes of Commerce stream. For second and third year Computer Science stream an internal assessment of 10 marks is conducted by college. A final examination of 40 marks is held at the end of the semester by the affiliating University. For BBA and BBA (CA) formerly known as BCA internal examination of 20 marks and final examination of 80 marks at the end of the semester is conducted by the university.

For MSc (Computer Science) PG course the Choice Based Credit System is adopted by the college. The continuous assessment for 50% marks is continuous activity under the choice based credit system in which two written tests for 60% of total internal assessment. For remaining 40% marks, any two of the following seminar presentation, assignments, open book test, mini research project, attendance, short quizzes, library notes etc. are selected for internal evaluation of PG students.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

**Response:**

The students and teachers are made aware of the program outcomes, program specific outcomes and course outcomes in the following ways:

The information regarding learning program outcomes, program specific outcomes and course outcomes are displayed on the notice boards and on college website. The faculty of each department is made aware of the program outcomes, program specific outcomes and course outcomes in departmental meetings. The college deputed subject teachers to attend the workshops and seminars held for focusing on program outcomes, program specific outcomes and course outcomes. The students are made aware of the program outcomes, program specific outcomes and course outcomes at the beginning of the programme by their teachers.

Availability of COs embedded in the syllabi. The syllabi are published on college website even communicated in the classroom by teachers. The program outcomes and program specific outcomes are achieved through a curriculum that offers a number of courses. The course outcomes are thus directly assessed, and are tied to the program outcomes and program specific outcomes.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

**Response:**

The program outcomes, program specific outcomes and course outcomes are assessed through direct methods.

The process of course outcome assessment is based on internal examination, term-end examination, assignment and university examination. Every internal/term-end/assignment/university examinations are tagged to the corresponding CO and the overall attainment of that CO is based on average mark is set as target for final attainment.

The following processes & tools are used for the attainment of course outcomes.

**Internal Examinations:** This type of performance assessment is carried out during the examination

sessions which are held twice a semester. Each and every exam is focused in attaining the course outcomes.

**Term End Examination:** Term End examination is a metric for assessing whether the entire COs are attained or not. Examination is more focused on attainment of course outcomes and program outcomes using a descriptive exam.

- Each and every student is assigned with course related tasks during every course work and assessment is done based on their performance.

**Projects:** Mini Project, Major Project, Seminar and Internship courses record the attainment of course outcomes of all courses with respect to set attainment levels.

The performance of the students in the examinations during the semester in each course is used to compute the level of direct attainment of the COs

**Oral / Viva:** Each and every student has to appear for oral/viva of practicals and projects in which the attainment of Cos and Pos are judged by internal and external examiners.

**Assessment tools & processes:** Direct assessment method is use for assessment The performance of the students in the examinations during the semester in each course is used to compute the level of attainment of the POs and PSOs.

Direct Assessment is carried out through evaluation of Internal and University examination. The college monitors and ensures the achievement of program outcomes, program specific outcomes and course outcomes by effective implementation of curriculum prescribed by SPPU, Pune. It ensures the achievement of program outcomes, program specific outcomes and course outcomes through result analysis mechanism and continuous evaluation of students by the faculties. The departmental meetings are organized to review the achievement of these outcomes. The students are trained for self employment. Placement and recruitment of the students in firms, industries and institutes is facilitated.

Achievement of learning outcomes is ensured through the results that are obtained in the semester examinations, enrolment of students for higher education and Placement of students in companies.

Every department analyses the results and the students are advised accordingly. The result analysis is discussed among the faculties of the department during the departmental meetings. Records of academic results and other achievements are maintained by examination and concern department in the college. In case of discrepancy in the results the necessary steps are taken to correct them. The performance of students in the class tests and the university examinations are discussed with them and they are guided for better performance in the future.

### 2.6.3 Average pass percentage of Students

**Response:** 58.61

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 143	
2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution	
Response: 244	
File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process
Response: 3.49

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of project and grant details	<a href="#">View Document</a>

**3.1.2 Percentage of teachers recognised as research guides at present**

**Response:** 3.45

3.1.2.1 Number of teachers recognised as research guides

Response: 1

File Description	Document
Any additional information	<a href="#">View Document</a>

**3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 0.18

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 1

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 28

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
Funding agency website URL	<a href="#">View Document</a>

## 3.2 Innovation Ecosystem

### 3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

#### Response:

Institution has created an eco-system for innovations by taking initiatives for creation and transfer of knowledge. The institute has Research Committee for monitoring research activities under the chairmanship of Dr. S.N. Shinde, Principal.

Research Committee encourages faculty members to submit research proposals to various funding agencies. It guides and motivates faculty and students to publish/present their research work in reputed journals /various national and international conferences. Seminars, conferences and workshops are organized and faculty members are motivated for participation in seminars, workshops and conferences. The institute has well equipped electronics and computer laboratories. The college library contains numerous eBooks and faculty members can access various books and journal papers through digital library NLIST. To bring awareness among the students and faculty members about patents, college has started to organize workshops / seminars on Intellectual Property Rights (IPR) from year 2017-18.

Training and Placement Cell of the institute is well in place and focus on bridging the industry academia gap. The main functions of the cell include taking efforts for collaborative activities in areas of research and training and to arrange industrial/ field visits and campus interviews.

**Table:3.2.1 Ecosystem for Innovations for creation and transfer of knowledge**

Particulars	Objectives	Impact
Research Committee	To inculcate research attitude among the students and faculty	<ol style="list-style-type: none"> <li>1. One faculty member Nimase Meenakshi is awarded in Economics and 6 are registered for PhD.</li> <li>2. One faculty member is a co-investigator in a min funded by SPPU</li> <li>3. Students grabbed numerous prizes in various cor Tejas Ozarkar secured First rank in Collaborizn international Robotics Competition held at Gendand US</li> <li>4. At least one workshop or seminar on any emergin organized by the college every year.</li> <li>5. 32 research papers are published in national and in</li> </ol>

		journals and 42 in seminars and conferences are published by the faculties during last five years.
Training & Placement cell	Bridging gap between industries and institute	<ol style="list-style-type: none"> <li>1. Linkages and MOUs</li> <li>2. Fieldtrips</li> <li>3. Many students of last year PG and UG undergone industrial training and placed in various IT &amp; other industries.</li> </ol>

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

**Response:** 4

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	02	00	00	00

<b>File Description</b>	<b>Document</b>
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

**3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research**

**Response:** Yes

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>

**3.3.2 The institution provides incentives to teachers who receive state, national and international**

**recognition/awards**

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>

**3.3.3 Number of Ph.D.s awarded per teacher during the last five years**

**Response:** 1

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 1

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years**

**Response:** 0.9

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	14	2	1	0

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>

**3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years**

**Response:** 1.46



3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	18	2	9	3

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

### 3.4 Extension Activities

**3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years**

**Response:**

The Commerce, Management & Computer Science (CMCS) College has organized various extension activities for the benefit of the community and the students of the college with the collaboration of nongovernment agencies and NSS department of the college. Following extension activities are conducted by the college.

In 2014-15 donation is given by the students and teachers for Vanavasi Kalyan Ashram, Nashik, Adhar Ashram, Nashik and Aadhertirth Ashram, Anjaneri. Blood Donation is the best practice of our college. This program is carried out continuously from 2012-13 to 2017-18. Every year college adopts a villages (Gangavhare, Abhalevadi, Girnare, Dari) and under NSS camp various activities are conducted in the village like

1. Tree plantation
2. Swachh Bharat Abhiyan
3. Shramdan Shibir
4. Beti bachao Beti Padhav
5. Pani Adava Pani Jirava
6. Vruksh Sandhraran
7. Swachhata Pakhwada

Every year different social activities have been conducted to bring social awareness among the college students. The college NSS has received Award of Appreciation from the Gram Panchayat of villages. NSS conducts Swami Vivekanand Yuva Saptah for students of the college. Disaster management training is given to the students of the college. To express gratitude towards the Indian army Rakshabandhan Campaign programme had been organized by the NSS of the college in 2015-16. To make students aware about the environment, workshops like making Ganpati from Shadu mati conducted from 2015-2017. Ecofriendly products exhibition under Art Circle of the college brought environment

awareness among the students.

Rotaract club of CMCS established in 2015 and the members of Rotaract club are actively participating in various activities conducted by Rotary club of Nashik to imbibe certain core values among the students and society. Activities like “No Speeding no Rash Driving Avhaan”, “woolen cloths donation to needy people”, “organ and skin donation”, “college cleaning”, “collection of flags in schools after Independence and Republic day”, “collection of nirmalya and Ganesh murties”, “Anti-tobacco Movement”, “Check dam construction at tribal area of Peth taluka” are driven by the Rotaract club bring social and environment awareness among the students and society. For par excellence work of our Rotaract club was awarded as “Best Rotaract Club” twice in 2015-16 and 2016-17.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

**Response: 2**

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	1	0	0

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

**Response: 30**

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	7	10	4	1

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

**Response:** 31.64

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
198	474	526	129	48

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

**Response:** 100

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
38	22	13	15	12

File Description	Document
Number of Collaborative activities for research, faculty etc	<a href="#">View Document</a>
Copies of collaboration	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)**

**Response: 1**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

**Response- Yes.**

1. To run the different programs, the college has adequate physical and academic facilities demanded by the University of Pune. The institution Established in year-2006 , the building campus is of 3006.33 sq. /Mts.
2. For proper utilization of infrastructure, we run our college in two shifts as-
  1. Morning –
    - B.Com.
    - BBA (CA)
    - BBA
  2. Afternoon –
    - BSc (C.S.)
    - MSc (C.S.).
1. The College has well-furnished Principal's cabin and Administrative block.
2. The College has 12 well-furnished adequate ventilated classrooms with proper seating arrangement. Each classroom has green board, Dias, podium, electrical fixtures etc.
3. There are 02 air conditioned ICT classrooms with general ICT facilities like computers, projectors, Smart Boards and other IT related facilities.
4. There are total four Well-equipped laboratories for UG/PG students, with capacity of 21 computers in each. Total 106 computers made available for laboratories, administration and library of college. All computers are connected with LAN having speed of 10 mbps (Internet Service Provider-BSNL broad band)
5. WI-FI facility provided through 15 access points.
6. One air conditioned seminar hall with 218.08 Sq/Mt., having capacity of 375 seats, used to arrange various programs and activities of the college.
7. The College has air conditioned IQAC with capacity of 25 seats and utilized for meeting of faculty.
8. Three water purifiers are provided for drinking water. Two are at ground floor and one is in pantry.
9. Library consists of stack room, reading room, and printer, scanning machine, computers, Web camera and Digital pen with pad.
10. Gymkhana hall has area of 77 Sq. /Mt. It consists of 6 stations Gym and cupboard for storing equipment's of different games. Three play grounds are made available for playing different games.
11. Health center facility is made available in college campus used to check health of students. It has first aid Box .
12. The College has well-equipped examination section with area of 28.47 sq/mt with strong room. It consist of 2 Xerox machines, one computer with internet facility and CCTV surveillance.
13. The College has common facilities like

- Department and HOD Cabin.
- NSS Cell
- BSD Cell
- Placement Cell
- Common Staff Room

1. For security and surveillance college has CCTV facility with 07 cameras.
2. For suggestion related to infrastructure one common suggestion box kept in college.
3. The College has solar system with 48 plates, with project capacity (KW) 15.36.
4. For uninterrupted powers supply of electricity the college has one Kirlosker Genset Model-KG224C, 75 KVA and 60 KW.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

##### Response:

##### *Response - Yes*

Institutions has adequate facilities for sports like indoor , outdoor games , gymnasium and cultural activities. The college has played a proactive role and supportive role in grooming students. Space has been made available for extracurricular activities of students. To encourage students for participation in various inter collegiate, Zone level, University level, State level, National level tournaments.

The College provides following indoor and outdoor games facilities to the students.

- **Outdoor Games:**

The College has 03 Separate playgrounds of =

Ground No.-1=4212.5 sq. /Mts.

Ground No.-2= 653.67 sq. /Mts.

Ground No. 3= 336.00sq. /Mts.

The following is the list of grounds and games:

Ground No.	Area	Shape	Game Facility
01	4212.5sq.m.	Rectangle	Kho-Kho Ground Handball Ground Athletics Cricket Tug of war
02	653.67Sq.m.	Rectangle	Volley Ball Court Kabaddi Court
03	336 Sq.m.	Rectangle	Volley Ball Court

• **Indoor Games:**

Area - (85.80) Sq. /Mts.

Shape – Square

Sr.no	Name of the game / Facility	No. of Equipment
1.	Carom	02
2.	Chess	10
3.	Table Tennis	02
4	Boxing	01

• **Gymnasium:**

- The college provides facilities for sportsmen and players.
- Area of Gym. Hall = 46.69sq/Mts.

Shape of Gymnasium Hall = Square.

Time of Gymnasium = Evening 04 pm. to 5.30 pm.

Capacity of students = 15 to 20

Name of Trainer = Shri. J.W. Mohod

• **Gymnasium Equipment:**

Sr.no.	Name of Equipment
1	6 Station Gym
2	Single Bar
3	Double Bar
4	Free weight
5	Dumbbells
6	Multi Workout bench

- Under quality improvement programme of SPPU, college has got outdoor gym. (Green Gym) which is used for fitness.
- The college has given a playground on rental basis to Athletics Academy for 2 hrs. daily to train children's living nearby area of the college.
- The college has provided space for Yoga activity. In a week two days are allotted them.

Area college porch (175.42sq/Mts.), shape -Square

Time of Yoga. = Evening 05 pm. to 07 pm.

- In 2017-18 the college has organized Inter colligate Badminton Tournament at Meenatai Thakare Stadium Hall Nashik.

• **Chart of Organized Tournament:**

<b>Years</b>	2017-2018
<b>Name of Tournament</b>	Badminton inter Colligate Tournament (Men / Women)

- **User rate of sports facility:** As per Department Hosiery Register and Attendees Register

<b>Years</b>	2013-14	2014-15	2015-16	2016-17	2017-18
<b>No. Of Student</b>	40	35	153	154	170

• **Cultural activity:**

The college has a separate hall for cultural activities. We are using our Auditorium which consist of, sound system (Speakers, Laptop, Collar Mic, Mic stand, PD, Projector, AC, Chair, Fans, Light, Table, Etc.) camera for photography and podium.

• **Years wise Activities**

- **2013-14-** Dancing, Singing, Drama, Mimicry, Skit, Prize Distribution.
- **2014-15 -** Dancing, Singing, Drama, Mimicry, Skit, Prize Distribution.
- **2015-16 –** Dancing, Singing, Drama, Mimicry, Skit, **Film Promotion (Mr. and Mrs. Sadachari)**, Prize Distribution.
- **2016-17-** Dancing, Singing, Drama, Mimicry, Skit, **E-k Dilachi Kahani Short Film shoot** , Prize Distribution.
- **2017-18 -** Dancing, Singing, Drama, Mimicry, Skit, **Film Promotion (Ghuma, Boyz, Bandoorkya)** Prize Distribution.

<b>File Description</b>	<b>Document</b>
Link for Additional Information	<a href="#">View Document</a>

**4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc**

**Response:** 46.67

**4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

**Response:** 7



File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>
Link for additional information which is optional	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

**Response:** 31.2

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
8.2	25	20.55	11	7.50

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>
Audited utilization statements	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

**Response:- Yes**

The Library of M.V.P.S. Commerce, Management & Computer Science (CMCS) College has been established in academic year 2006-07. Today there are more than 5300 books, 30+ journals and 300+ CDs and DVDs in our library. The College Library is partially automated using Integrated College Administration System. It consists following modules

1. **College Admission Module-** Use to manage all student admission procedures with necessary reports.
2. **Library Management System Module (Auto-Lib)** – Use to manage all library routine works.
3. **College Examination Result Module-** Use to create college examination result as per University guidelines.

**Integrated Library Management System (ILMS), named Auto-Lib.** it is modular software System

having following library processes as-

1. Book Accession process
2. Library data reports generation process.
3. Student's I-Card generation process.
4. OPAC –Online Public Access Catalogue
5. Book Barcoding process
6. Reading Hall attendance through ILMS process is in progress.

<b>Name of ILMS Software</b>	<b>Auto Lib</b> (by iT Software, Nashik)
o	1.
<b>Nature of automation</b>	Fully
<b>Software Update system</b>	It is web-based software and get updated automatically according to the suggestions given by Librarian.
<b>Year of Automation</b>	2013-14
1.	OPAC is available for users in library.
<b>e- resources</b>	Available Through Inflibnet NLIST
<b>Library Web site</b>	http://www.cmcollege.ac.in https://sites.google.com/view/cmcollegelibrary/home
<b>No. of Computers for Library administration</b>	03
<b>No. Printers in Library</b>	01
<b>Internet Speed</b>	10 mbps
<b>e - resources</b>	N-LIST (Inflibnet) Member from 1st April 2018
<b>No. of Computers for students &amp; teachers in library</b>	04

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

**Response:**

**Response :- Yes**

- Name of the book/ manuscript/ special report –**Amrut Kumbh**
- Name of the publisher –**Dr. Vasantao Pawar, Sarchitnis, N.D.M.V.P. Samaj, Nashik**
- Name of the author- **N.D.M.V.P. Samaj, Nashik**
- Number of copies- **30**
- Year of publishing- **1990**

Our Parent Institute N.D.M.V.P. Samaj has established in 1914. On the completion of its Platinum Jubilee ( 75 Years) published a souvenir named “Amrut Kumbh”. In this souvenir the progressive history of N.D.M.V.P.Samaj from (1914 to 1989) has been mentioned. The copies are rare and limited to only Nashik District Maratha Vidya Prasarak Samaj Institution.

**Knowledge Resources for Library Enrichment**

Sr. No.	Acc. No.	Title	Auther	Publisher
01	679	Family Encyclopedia	--	Dorling Kinders Ltd. Delhi
2	3888	Knowledge Encyclopedia	--	Random House P India
3	470	Whitakers World of Facts	Russel Ash	A&C Black Pub. Ltd
4	3767	1001 Inventions that changes the World	--	Hachette Book P India
5	2793	Ask Me Anything	--	Dorling Kinders Ltd. Delhi
6	1852 to 1856	The Winners Manual Vol. 1 to 5	--	Dorling Kinders Ltd. Delhi
7	2097, to 2100	Oxford English Language Reference Vol. 1 to 4	--	Oxford Uni. Press
8	1179, to 1181	The Oxford Compendium of English	--	Oxford Uni. Press
9	1785	Cambridge Advanced Learners Dictionary	--	Cambridge Uni. Pres
10	2096	Concise Atlas of the World	--	Dorling Kinders Ltd. Delhi
11	2093	Unlikely Hero Om Puri	Nandita C. Puri	Lotus Collection R Book
12	5458	Indian History at a Glance	P. Vhatte	Unique Acaden

				Pune	
13	1179, 1180, 1181	Oxford Dictionary & Thesaurus vol. 1 to 3	Elliot J.	Oxford Uni. Press	
14	3990, 3991	???????? ???? ? ? ?	? . ?? . ?????	???? ?????????	????
15	4741	???????? ????????	???? ??????	???? ?????????	????
16	4760	?. ????????? ? ? ? ? ? ? ?	?. ?. ???????	????? ???????, ????	????
17	4745	???????????? ????????	?. ????????? ????????	????? ???????, ????	????
18	4753	???? ??????: ? ? ?????????	?. ?. ????	????????? ?????	????
19	3899	??????	???????? ??	???? ?????????	????
20	3133	???? ???? ?	?. ?. ?? . ? . ? ? ? ? ( ? ? ? ? ? ? ? ? ? ? )	????? ???????	????
21	5056	???????? ?????????????	?.?. ?????? ??????	????? ?????	????
22	3367	???????????? ???? ???? ???? ? ? . ????? ???? ???? ???? ?	?. ?. ??????	????? ????????	???
23	2342	????????	????? ????????	????? ????????	????
24	5055	?????? ??????	?.?. ?????? ??????	????? ?????	????
25	4752	???????? ???? ???????	???????? ???? ???? ???????????? ? . ???? ?	????????? ???????? ?????????	??? ???

File Description	Document
Any additional information	<a href="#">View Document</a>

**4.2.3 Does the institution have the following:**

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

- A. Any 4 of the above
- B. Any 3 of the above
- C. Any 2 of the above
- D. Any 1 of the above

**Response:** C. Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

**Response:** 1.51

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.11	1.45	2.57	1.36	1.08

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

#### 4.2.5 Availability of remote access to e-resources of the library

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 4.2.6 Percentage per day usage of library by teachers and students

**Response:** 6.23

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 63

File Description	Document
Any additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

**Response: Yes**

Institution has well developed IT facilities including Wi-Fi. Adequate number of computers with printers, scanners and high speed internet are available in office, Examination section, ICT Classroom, Computer Laboratories, Electronics Laboratory and library. All computers are in LAN with internet bandwidth speed 10 mbps and also including UPS & Server facilities.

Sr. No.	Location of IT facilities available	Details
1.	Class rooms	Movable LCD projector and Laptop for presentation.
2	ICT Classroom	Interactive Projector with Smart Board and internet connection for presentation.
3	Seminar Hall	LCD projector, Laptop and internet connection for presentation /MP3/TUNER Industrial Amplifier with 4 zone selectivity, Live Console, Handheld Wireless Microphone, Ceiling Speaker ,Server Voltage Stabilizer, AC Hall .
4	Faculty Rooms	Computers are used by faculty along with user ID and password information.
5	Laboratories	Computers with need based software's are provided in various like Computer Laboratory, Electronics Laboratory.
6	Library	E-books and e-journals, Multimedia facilities which includes projector, web camera and Digital pen with writing pad.
7	CCTV Cameras	CCTV cameras are installed to enhance the security.
8	Antivirus	All the desktops are secured by antivirus.
9	Wi-Fi facility	For effective teaching and learning.
10	Intercom System	All departments are connected to each other through Intercom system.
11	Biometric Device	Biometric system is introduced for recording digital attendance of the Institution.
12	Stand-alone facility (UPS)	To overcome problem of load shading, The College has procured

		hours backup.	
13	LAN Facility	The college has LAN facilities every computer Lab's and adm	office.
14	Website	Institution also has a well maintained website (www.cmcscolle	acts as a connecting link between institution and all the stakeho
15	Internet facility	Bharat Sanchar Nigam Limited (BSNL) OPTILCAL FIBER UT	NMEICT- 10 Mbps, All computers with access to internet.
16	<b>Licensed Software and operating system</b>	1. Quick Heal Antivirus. 2. Tally ERP-9 3. Windows 10 4. Windows 7 Professional 5. Linux (Freeware) – Ubuntu 16.10	
17	<b>Generator</b>	To overcome problem of load shading, The College has gener	Uninterrupted power backup [ <b>KIRLOSKAR GREEN POWER IDEAS</b> -western Consolidated Private Ltd. Daman 396210 Gen

- The College intends to upgrade IT infrastructure and associated facilities by purchasing new hardware, software for administrative and office work, computer labs, library etc.
- All the IT infrastructure facilities are updated periodically as per the requirements of faculty & students.
- The maintenance of computers, network facility and other IT facilities of the institution. One full time computer technician is also appointed for day to day maintenance.

#### E-waste mechanism:

There is simple process for E-waste management. For computer laboratory, there is an appointed lab technician who takes care of all computers, network facility and other IT facilities of the institution. The computers which are unrepairable those computers are given to electronics laboratory. In electronic laboratory important parts are reused for electronic practicals. These components are like Resistor, Capacitor, Inductor, Diode and Transformer etc. Remaining e-waste is kept in laboratory of live display of hardware's for students.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio

**Response:** 9.27

File Description	Document
Any additional information	<a href="#">View Document</a>

<p><b>4.3.3 Available bandwidth of internet connection in the Institution (Lease line)</b>  <b>&gt;=50 MBPS</b></p> <p><b>35-50 MBPS</b></p> <p><b>20-35 MBPS</b></p> <p><b>5-20 MBPS</b></p> <p><b>Response: 5-20 MBPS</b></p>	
<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

<p><b>4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)</b></p> <p><b>Response: No</b></p>	
<b>File Description</b>	<b>Document</b>
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

#### 4.4 Maintenance of Campus Infrastructure

<p><b>4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years</b></p> <p><b>Response: 100</b></p>											
<p>4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>26.45</td> <td>42.80</td> <td>26.31</td> <td>34.56</td> <td>39.57</td> </tr> </tbody> </table>		2017-18	2016-17	2015-16	2014-15	2013-14	26.45	42.80	26.31	34.56	39.57
2017-18	2016-17	2015-16	2014-15	2013-14							
26.45	42.80	26.31	34.56	39.57							
<b>File Description</b>	<b>Document</b>										
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>										
Audited statements of accounts.	<a href="#">View Document</a>										



**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

**Response:- Yes**

**Aim:-**

- 1.To achieve timely up gradation, replacement, repairing of the resources.
- 2.To prevent misuse of resources and services.
- 3.To set standardized maintenance and utilization procedure for resources.
- 4.To ensure proper safety at work place considering probability of accident.

Policy for maintenance and utilization of physical, academic and support are as follows.

1. There are established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc.
2. The college has Maintenance Committee that oversees the maintenance of buildings, classrooms and laboratories. The maintenance committee is headed by the Office Superintendent who in turn monitors the work of the Supervisor at the next level. The supervisor functions as the coordinator who efficiently organizes duty files containing details about their individual floor – wise responsibilities, timing, leave etc.
3. The maintenance committee conducts periodic checks to ensure the efficiency/working condition of the infrastructure. Adequate in – house staff is employed to maintain cleanliness of campus so as to provide a best learning environment. Classrooms, Staffrooms, Seminar Halls and Laboratories etc. are cleaned and maintained regularly by Non – teaching staff assigned for each floor. Wash rooms are well maintained. Dustbins are placed in every floor.
4. The Green Cover of the campus is well maintained by a full time Gardner through annual maintenance contract (AMC).
5. The AMC includes maintenance of Air conditioners, CCTV cameras and water purifiers. A part from contract workers, the college has trained in – house Lab assistant maintains the efficiency of the college computers and accessories.
6. Parking facility is well organized and efficiently maintained by nonteaching employees.
7. The campus maintenance is monitored through surveillance Cameras and proper inspection is done.

1. Periodic reporting on requirements of repairs and maintenance are submitted by the HOD's to the

Administrative office. The requirements are collectively processed in every semester break so as to keep things ready for the new semester.

2. Central office and his team are involved in the maintenance of infrastructure facilities. This team looks after the regular maintenance of civil works such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing and house - keeping.
3. The non-teaching staff is also trained in maintenance of science and computer equipment.
4. The non-teaching staff looks after the maintenance of approach roads and neatness of the entire premises.
5. Monitoring of electrical equipment such as UPS, batteries and EPBAX are done quarterly and enter the condition/status of equipment in log book. In case of major fault , the contractor is called (belonging to equipment) by maintenance committee. The contractor analyses the fault and submit its report. If the replacement of any part is necessary then call the quotations & purchase as per centralized purchase procedure. Inspection work done by the contractor ,maintenance committee and ensure smooth functioning of the equipment. Report the completion of work is submitted to the Principal and Registrar.

<b>File Description</b>	<b>Document</b>
Any additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 10.1

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
86	68	107	66	88

#### File Description

#### Document

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 0.17

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	2	1	1

#### File Description

#### Document

Any additional information

[View Document](#)

#### 5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling

- 3. Soft skill development
- 4. Remedial coaching
- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

**Response:** D. Any 4 of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>

#### 5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

**Response:** 46.77

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
669	374	363	329	263

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

#### 5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

**Response:** 31.77

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
285	248	309	264	213

File Description	Document
Details of the students benefitted by VET	<a href="#">View Document</a>

**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

**Response:** Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

**5.2 Student Progression**

**5.2.1 Average percentage of placement of outgoing students during the last five years**

**Response:** 14.91

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
22	15	20	18	14

File Description	Document
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years	<a href="#">View Document</a>

**5.2.2 Percentage of student progression to higher education (previous graduating batch)**

**Response:** 68.97

5.2.2.1 Number of outgoing students progressing to higher education

Response: 100	
File Description	Document
Details of student progression to higher education	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**

**Response: 60**

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	0	1	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	0	1	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.3 Student Participation and Activities**

**5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.**

**Response: 1**

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

### 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

#### Response:

The college has been forming “Students’ council” for every academic year as per the rules and regulation provided by SPPU. The composition of “Students’ council” is as follows:

The student council is formed on nominations. Academic toppers are official members and the other members are nominated by the Principal and the respective faculty. The Student council organizes various events and help in all activities conducted by the institute.

Sr.No.	Name	Designation
1	Dr. S N Shinde (Principal)	Chairman
2	Shri. P M Bankar (Teacher nominated by Principal)	Coordinator
3	Shri. U V Chaudhary (NSS Officer)	Member
4	Shri. J V Mohod (Physical Director)	Member
5	Punit Vijay Desai	Sports Representative
6	Savata Babasaheb Bachhav	NSS Representative
7	Sarthak Hemantkumar Patil	Cultural Representative

8	Snehal Rajendra Kalamkar	Member (Ladies nominated by principal)	
9	Komal Pramod Tejale	Member (Ladies nominated by principal)	
10	Vishal Kakad	General Secretary (University Representative)	
11	All Class representative	Member	

The activities and functions of the Students' Council:

- Monitors various academic events in the college
- Maintains overall discipline on the campus
- Acts as a facilitator between the students and college
- Coordinates all extracurricular activities and annual function of the college
- Plays a significant role as volunteers in conferences, workshops, sports and cultural events and other functions
- Students' council is given the representation in the working committees of the college.
- Grievances of students related to academics, examination, documents, identity cards and library cards etc. are conveyed representative student to the authority and necessary action.

The college has constituted various committees and student representatives are appointed in the same.

#### **Students' role in academic and administrative bodies:**

Students' representation and participation have been an integral part of the academics.

Students' representation is on the following committees:

- **Internal Quality Assurance Cell**
- **Art Circle**
- **Library Committee**
- **Magazine Committee**
- **Anti-ragging Committee**
- **Student Grievance Redressal Committee**
- **Training and Placement**

<b>File Description</b>	<b>Document</b>
Link for Additional Information	<a href="#">View Document</a>



### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

**Response:** 20.6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
25	22	22	15	19

File Description	Document
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 5.4 Alumni Engagement

**5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years**

**Response:**

The institution has its register alumni association. The registration number is

**MAHA/ 297 / Na** dated **25/04/2017** named **Commerce Management and Computer Science Alumni Association** has been registered .

- Most of the alumni are successful in their careers like jobs, higher education and as entrepreneurs. We successfully draw on their support through Annual Alumni meets. They share their experiences, knowledge and advice with the students.
- The alumni meet is organized every year in the institute. Through these alumni meets, the passed-out students guide the current batches. Alumni portal stores their current information. The portal is also updated with all the activities that are conducted by the college.
- During these meets, achievements, progress, and innovative ideas are shared by the alumni with the students. After every meet a feedback is taken, which is taken into consideration while preparing the academic and cultural schedules. The alumni offers support to the college students by donating educational aids like books and stationery .They have recently donated a Tea Vending Machine worth Rs 12000 to the college
- The alumni share their views to contribute towards the betterment of the college. Some of our alumni help our PG students for their internship. They also guide the students considering their area of interest.
- The alumni contribute in policy making by their representation in the statutory and academic

committees such as IQAC. Some of the alumni are experts in their respective fields. They are invited to deliver academic lectures in the campus.

- The alumni are invited in the NSS camps and Rotaract club to encourage the volunteers to do social service. Their experience and participation encourages the volunteers. Some of the alumni also contribute by giving free guidance to the students in the cultural activities.
- The alumni meet has developed a confidence amongst the students. The meet also stands successful for creating of sense of belongingness toward the college.
- In the recent days of technology the social media is of great help to maintain and develop communication with the alumni.
- The college considers the feedback of the alumni and makes the necessary changes wherever required.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

**Response:** <1 Lakh

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

#### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

**Response:** 3

##### 5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	1	0

<b>File Description</b>	<b>Document</b>
Number of Alumni Association / Chapters meetings conducted during the last five years	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>

NAAC

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

##### Response:

**Vision:** We aspire to be an institute to contribute in the development of our country through excellence in higher education; providing participatory teaching, learning and innovative ideas. To prepare the student socially responsible, globally competent and excellent human being and resource.

##### Mission:

- 1.To provide education for sustainable development of society by acquiring the knowledge, skill, attitudes and values necessary to shape future.
- 2.To create globally competent manpower for meeting the current and future demand of industry and society.
- 3.To educate students in the field of computer, communication, managerial and entrepreneurial skills.
- 4.To empower women student by providing opportunities of higher education and make them self-independent.
- 5.To develop physically, emotionally, intellectually and ethically competent human resources.
- 6.Committed to serve for the well-being and happiness of the common masses.

##### Reflection of Mission and Vision in the leadership of institute in ensuring:

**1. The policy statements and action plans:** The Management and Principal actively participate in LMC/CDC for ensuring that the policy statements and action plans are aligned for attaining the mission of institute, disseminates the vision and mission to all stake holders and involve them in forming the policy statements. The Principal makes action plans in consultation with faculty members to review of outcomes from the implementation of action plans through meetings with functional committees and makes necessary changes in action plans if required. The management takes review of quality policies and makes amendments in quality policies if required.

**2. Formulation of action plans:** The action plans are formulated by Senior faculty, IQAC and Principal.

**3. Interaction with stakeholders:** The Principal ensures that all stakeholders are involved in different activities.

**4. Proper support for policy and planning:** The requirements of the Institute for policy making and planning are collected by the Principal through interaction with various stakeholders.

**5.Reinforcing the culture of excellence:** For the reinforcement of cultural excellence the vision, mission, short term and long term goals, quality policies are kept wide open to all stakeholders for their suggestions and necessary training is provided to faculty and supporting staff for their development and motivates the team building and team work to create healthy work culture.

**6. Champion organizational change:** During this span of time institute has adopted many changes to attain its vision and mission. Also followed the updates provided by affiliating university and UGC time to time.

**Participation of the teachers:** Three members from the teaching staff are to be selected on the Management of the parent institute for every five years. Through participative management, two members from teaching and one member from non-teaching are involved in LMC/CDC of the institute. As per the discussion held in LMC/CDC meeting we make plan as per the norms of UGC and Savitibai Phule Pune University and it is executed till the next meet.

**Perspective Plan:**

The perspective plan for next five years includes accreditation, research centre, permanent affiliation to SPPU, 12B, 2F. To introduce interdisciplinary courses approved by UGC and SPPU. To start additional UG and PG courses.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**6.1.2 The institution practices decentralization and participative management**

**Response:**

**Case study: Local Management Committee (LMC)/College Development Committee (CDC)** LMC/CDC is centralized (Institute level) committee responsible for drafting, regulating and implementing different academic policies. It is meant for smooth and uniform conduction of academics throughout the institute.

**Composition:**

LMC/CDC consist of minimum eleven members, out of which one member is acted as chairman of the committee and other members acted as a member of the committee. The chairman usually associated with parent institute. Out of remaining members institute Principal act as a secretary of the LMC/CDC and two members from teaching staff and one member from non-teaching staff are appointed as member of CDC. Other members of the committee are socially active people.

**Activities conducted by LMC/CDC:**

- College Development and Facilities provided to the students.
- Teaching and Non-Teaching welfare and other facilities related issues.
- Infrastructural updates and new amendments.
- Approve Financial Budget.
- Decision and Planning about approved staff and starting of new courses in the institute.

**Outcome:** Meetings are held periodically for discussing the issues and challenges, developmental aspects of the Institute. Thus, the institute encourages teachers, students, parents, corporate resource persons, management, alumni, staff, class coordinators and class representatives to share their ideas, opinions,

suggestions through proper channels i.e. through parents meet, alumni meet, class teachers meetings, student feedback system, and through other various committee meetings. The inputs received from various stakeholders of the institute are reviewed and those which are in line with UGC norms, SPPU, and our institute's Vision and Mission, Statements, will be considered by the LMC/CDC for the decision making.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

#### Response:

In line with its vision statement the Institute has developed a perspective plan for its development. The perspective plan has been designed by the institute for the five years after taking into consideration the suggestions from the stakeholder and performing environmental scan. The major objectives included in the perspective plan are accreditation by National bodies, infrastructural development, Educational Improvements through various activities. Better industry institute relationship through MOUs. Starting of social and extension activities in the institute.

#### Examples:

1. Implementation and effective use of ICT enabled learning.
  2. MOU and collaboration with the industries,
  3. Starting of Rotaract Club for extension activities,
  4. Construction of Vehicle Parking Shed,
  5. Installation of six station gym in college gymkhana.
  6. Installation of solar system for electricity generation.
  7. Installation of Generator system in the institute.
1. ICT useful for acquiring the knowledge using the help of technologies e.g. Internet and Interactive based over the traditional ways; thereby enables learning over a wide spectrum with higher efficiency. IQAC analysed various features ICT learning and how they help students to gain academic excellence in comparison to traditional ways. As per the objectives of the institute and the strategic plan, ICT based classrooms are developed in the institute.
  2. The Institute organised Skill Based Training Programme for the institute students for their entrepreneurship developments, for that institute signed MOU for Pradhan Mantri Kaushal Vikas Yojna on 5 June 2015 with IRL (Authorised partner for Retail Association Skill Council of India). Institute organised Skill Based Training programme for the final year students, with collaboration with Naandi Foundation- Mahindra Pride Classrooms. MOU signed on 22nd day of February 2018.
  3. Institute actively participate in Rotaract Club activities in collaboration with Rotary club Nashik. Institute got Best Rotaract Club Award in the year 2015-16 & 2016-17.
  4. In the year 2013-14 parking shed was constructed in the campus for parking of vehicles of students and staff. Parking shed was constructed by SPPU funding under QIP Fund 2014-15.

5. Six Station gym installed in the year 2015-16.
6. In 2016-17 Solar system was installed for saving electricity and its cost. Funded by SPPU and Central Govt.
7. In the year 2017-18 Generator installed in the college campus.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>

### 6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

#### Response:

Yes

The institute is having well set decision making processes. The institute is having a well-structured Management and College Development Committee (CDC). Decisions made by management and LMC/CDC are disseminated by Principal to all the teaching and non-teaching staff members. Principal works in the four main sections i.e. office administration, academics, training and placement, extracurricular activities and the auxiliary bodies. The auxiliary bodies work for alumni, anti-ragging, library, and grievances. The Extra-curricular activities sports, magazines, NSS and BSD are looked after through student's representatives and class representatives. Training and placement is independent Cell for placement activities. The office is administered through office superintendent for accounts and establishment sections, student services.

#### Service Rules:

The institution strictly follows the service rules according to the norms of UGC, Savitibai Phule Pune University and Government of Maharashtra. The institution runs for 9.5 hours. The teaching and non-teaching faculty have the benefits of CPF, Casual Leaves, Earned Leaves, Medical Leaves and Maternity leaves etc.

**Recruitment** takes place according to the norms and eligibility criteria of the UGC and Savitribai Phule Pune University. University appointed staff selection committee along with the Member of Management and Subject experts decides the eligibility of the candidate by his/her performance in the interview according to the parameters they are looking for.

**Promotional policies:** According to the norms of UGC,SPPU and Govt. of Maharashtra, as per the vacancies available at parent institutional level.



**Grievance Redressal Mechanism:**

Institute has its own grievance redressal committee for staff and students. The committee reviews the grievances received and resolves it. Based on severity of complaints, it is resolved in time limit suggested by management. Identity of person filing complaint in suggestion boxes are kept confidential. The solution/decision with regard to suggestion is communicated to related committee/cell or individual of the Institute for further action. In case of emergency following members can be contacted and their numbers are displayed at various locations in the campus.

Principal

Head of Department

Faculty members

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**6.2.3 Implementation of e-governance in areas of operation**

- 1.Planning and Development**
- 2.Administration**
- 3.Finance and Accounts**
- 4.Student Admission and Support**
- 5.Examination**

- A. All 5 of the above**
- B. Any 4 of the above**
- C. Any 3 of the above**
- D. Any 2 of the above**

**Response:** A. All 5 of the above



File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
ERP Document	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

**Response:**

Yes

**Example: Minutes of meeting of Local Management Committee (LMC)**

**Resolution:** The Local Management Committee *vide* its meeting held on 16/03/2017 at 10.00 am in Meeting hall of Commerce, Management and Computer Science (CMCS) College, Nashik, *vide* item No. 03 have resolved to initiate the accreditation process of the college by NAAC in the academic year 2017-18. The above resolution was passed unanimously

**Implementation:** Accordingly the Principal of the institute constituted an institutional Internal Quality Assurance Cell (IQAC) and the responsibility was given to each member. The process of preparing Self-study report according NAAC manual is started. The institute has taken efforts to organize accreditation related lectures by eminent speakers to train the faculty members. Along with that IQAC Coordinator and members have attended workshops and seminars related to NAAC preparation organized by other college.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 6.3 Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

List of Welfare measures provided by institute for teaching and non-teaching staff:

1. Medical insurance scheme at Concessional rate for teaching and non-teaching staff.
2. Various leaves available to teaching and non-teaching staff are winter and summer vacation leave,

- casual leave, Earned Leaves, medical leave and maternity leave for ladies staff.
3. Contributory Provident Fund for teaching and non-teaching staff.
  4. Loan facility is available for institute staff through College Teachers Society and Sevak Society.
  5. The Institute provides college uniform to non-teaching staff (Security Personal and peons).
  6. Employee Welfare Fund setup by the institute, as per fund the contributories receives gold coin and other benefits after retirement.
  7. Yearly increment in the salary of teaching & non-teaching staff.
  8. Ambulance and Urban Health Centre at K.T.H.M. College campus, Nashik of Parent institute near about 2.5 km from college.
  9. Concessional medical treatment (After age of 40 years free check-up) available to all teaching and non-teaching staff at parent institute's Dr. Vasant Rao Pawar Medical College at Adgaon, Nashik.

File Description	Document
Any additional information	<a href="#">View Document</a>

**6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 12.95

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	02	6	4	3

File Description	Document
Details of teachers provided with financial support to attend conferences, workshops etc during the last five years	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response:** 1.6

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	1	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

**Response:** 89.77

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
29	27	26	21	23

File Description	Document
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

**Response:**

Yes,

Institution has Performance Appraisal System for teaching and non-teaching staff. Performance appraisal is done annually at the end of each Academic Year.

**Teaching staff:**

Performance appraisal is divided into twoParts

**PART A: PERSONAL INFORMATION, QUALIFICATION, TEACHING ACTIVITIES,**

## RESEARCH ACTIVITIES, CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES, ADMINISTRATIVE WORK, SELF ASSESSMENT.

Provides information regarding:

- 1.Name, Designation, Subject, Qualification of the staff.
- 2.Subject wise Lectures, practical hours undertaken by faculty as allocated.
- 3.Research activity/Journal/Conference/Seminar/Workshop Published/Attended during the academic year.
- 4.Participation in the Co-curricular and extra-curricular activity.
- 5.Administrative work done by the staff during the academic year.
- 6.Teacher self-assessment about teaching, research,extension,administration and extra-curricular activity with justifications. Any difficulties encountered and any suggestion about all the above matters.

### PART B: - REMARK AND ASSESSMENT OF HOD AND REPORT OF PRINCIPAL.

It includes:

- 1.Remarks of Head of Department on report of the activity and assessment of staff about teaching, research, extension, administration and extra-curricular activity with reason and justification.
- 2.Report of the Principal about Subject knowledge and preparation, Teaching and class control, Regularity and Sincerity, Behaviour with students, Behaviour with Colleague, Behaviour with Head and Principal.

**Outcome:** Performance Based Appraisal System (PBAS) helps in identifying the potential area of faculty and staff. Through this each faculty becomes aware about areas of improvement and accordingly improvement takes place.

**Decision:** The score obtained in the PBAS contributes to the decision about faculty appreciation. Heads of various committees at Institute level are identified. Faculty with low score is personally counselled by the Principal.

#### Non-Teaching staff:

Institute office maintains the CR (Confidential Report) file in which the Confidential Report of the performance of the non-teaching staff prepared by the Principal is maintained.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

**Response:**

**Yes**

The institute has a mechanism for internal and external audit. We have our own internal control mechanism where internal control is an on-going continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Internal audit is also carried out on an elaborate way on half yearly basis. The institutional accounts are audited regularly by both Internal and statutory auditors. So far there have been no major findings / objections. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future. The institute regularly follows Internal and external financial audit system. At college level Pre- Audit system is established for compulsorily checking and verification of Capital Expenditure bills and vouchers through the internal auditor at the time of occurrence of transaction.

File Description	Document
Any additional information	<a href="#">View Document</a>

**6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)**

**Response:** 6.35

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2.2774	1.1870	1.8017	0.9142	0.1715

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

**Response:**

**Yes**

The major sources of institutional receipt/ funding are Fees received from the students. Deficit has been managed by funding from management. Suitable Institutional mechanisms are available to monitor the effective and efficient use of financial resources. We have developed our own internal audit structure to process and monitor effective and efficient use of available financial resources. The annual budget of Revenue Expenditure and Capital Expenditure are recommended annually by the Purchase Committee and approved by the Board of Trustees. Results are compared and analysed. Generally, the recurring expenses and the capital expenditures are projected to be within the budgeted resources of the institution. There by deficit budgeting is not encouraged. We are working following on time and real time basis under internal control mechanism. Our expenses are monitored, checked and controlled under vertical hierarchy through internal control system of all the day to day transactions. Apart from above we have also appointed external statutory auditors.

File Description	Document
Any additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

Yes

The Institute has Internal Quality Assurance Cell for establishing policies for institution development. It provides information on quality policies for various committees and cells, obtains feedback from the students and stakeholders. It formulate quality policies for various activities and programs. The IQAC comprises the members from student council, members from board of directors, society representative, experts and alumni.

The IQAC plays an important role for overall development of institute by framing of various strategies and take necessary remedial measures whenever required. The IQAC has contributed significantly in institutionalizing its best practices. The outcome of two best practices is as follows.

#### Best Practice 1:

As per the Quality Improvement policy of IQAC, the Institute has organised seminar, Workshop and Guest Lectures for institutionalizing the quality assurance strategies, which includes-

1. One day Seminar on Career Opportunities in the Agriculture Sector and Marketing Strategies.
2. Two days workshop on the need of Life Skills and Soft Skills.
3. Workshop on Mind Personality Development.
4. Guest Lecture on Intellectual Property Rights.



5. Faculty development lectures by Experts

**Best Practice 2:**

As per the IQAC policy for student's development, the college in 2017-18 signed MOU for **Employability Enhancement Skilling (EES) Program, with Naandi Foundation- Mahindra Pride Classrooms** for final year students, on 22nd day of February 2018. Total 40 students were participated in the programme and they got certificate of completion of such programme. The college has also taken initiative for linkages with industries for Industrial visits and Internship.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms**

**Response:**

**Yes**

The IQAC composition consist of the representative of the Management and Principal of the college for looking quality of administrative work of the institute. In IQAC meetings the academic, administrative and developmental aspects and related problems are discussed and whenever necessary immediate decisions and actions are taken. In every academic year IQAC meetings are called in order to plan and execute the academic, administrative and developmental issues. The discussion and decisions are made on participatory level.

The Principal and IQAC coordinator participate in the seminars and workshops organised by other colleges regarding IQAC workings, various quality aspects and procedures, systems and contribution. The knowledge, plans and operating systems are discussed with the institute staff and faculty members.

As per IQAC plan and guidelines given by the IQAC, institute implements the innovative methods in teaching learning process, academic and administrative process, and methodology used for implementation of plan and learning outcomes are reviewed. Periodical review of plans and their outcomes are taken in to consideration for quality initiatives. Institute reviews implementation of teaching learning reforms facilitated by the IQAC. Which includes-

1. Academic Calendar.
2. Time Table Preparation.
3. Lecture Observation.
4. Syllabus Completion Report.
5. Recommendation for revision in Internal Examination.
6. Result analysis after the declaration of university result.
7. Guest Lectures, Workshops, and seminars, Industrial Visits.
8. Students feedback on teachers and syllabus

### Example 1: Students feedback on faculties performance

At the end of every academic year, feedbacks are taken from students to conduct a performance appraisal of faculty members, by using convenience random sampling method for feedback analysis. Feedback committee of the college collects all the feedback forms and then it is analysed and reports are submitted to the IQAC for future action. The feedback includes the SWOC factors of the faculties in their teaching. The feedback analysis shows the quality status of the teaching learning process of the various faculty members of the institute.

### Example 2: Lecture Observation

1. The institute observes lectures of each teacher in each academic year.
2. Institute Principal and Head of Department work as a committee member.
3. Committee prepares summary report and it is communicated to the concerned teachers for their improvement.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

### 6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

**Response:** 0.6

#### 6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
IQAC link	<a href="#">View Document</a>

### 6.5.4 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2. Academic Administrative Audit (AAA) and initiation of follow up action**



- 3. Participation in NIRF
- 4. ISO Certification
- 5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

**Response:** C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

**Response:**

Yes

The institute has undertaken several steps for quality enhancement. Quality initiative is practiced through the organization of workshops and seminars with the guidance of IQAC. With the support of IQAC following incremental improvements were made in the academics and infrastructure.

**Academics:-**

- The Institute organised **Skill Based Training Programme** for the institute students for their entrepreneurship developments, for that institute signed MOU for **Pradhan Mantri Kaushal Vikas Yojna** on 5th June 2015 with **IRL (Authorised partner for Retail Association Skill Council of India)**.
- In 2017-18 Institute signed MOU for **Employability Enhancement Skilling (EES) Program, with Naandi Foundation- Mahindra Pride Classrooms** for final year students, on 22nd day of February 2018.
- Various workshop and seminars were organised at State and National level.
- With the initiatives of IQAC for improvement of teaching learning process, ICT based and for that purpose Projectors and Smart Board have been made available in the college.
- College also purchased computers for new computer lab.
- The college has well developed computer laboratory with internet facility and free access to the students.

- The college has started online Term End Examination form filling facility for the Commerce students for easy and smooth functioning of the college examination.
- All the departments have computer facility with internet connection.
- New technology of QR code and Barcode is used for examination and for labelling of library books.
- Online student merit form registration, merit list generation and admission process were available in the college.
- College has customised admission software for students support.
- Entire office work is computerised and well equipped system is available in the office for office work and for students support.
- College students participated in national level sports completion.
- College has Linkages with various industries.

#### Infrastructure:-

- The college installed Solar system for cost cutting in electricity bill and to avoid the light fluctuation and power cut off in summer season.
- The college has well equipped Gymnasium with Six Station Gym facility and Open Gym facility in college campus.
- For continuous water supply college has well storage capacity tanks in the college campus.
- The college has well parking shed for student and staff parking.
- College has face detection biometric machine for staff attendance.
- Various types of trees were planted in the college campus.

File Description	Document
Any additional information	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 6

##### 7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	2	2	0

File Description	Document
Report of the event	<a href="#">View Document</a>
List of gender equity promotion programs organized by the institution	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

**Response:**

##### a) Safety and security:

Our institution's mission is to educate the masses. We provide co-education for girls and boys. For the safety of our students and to identify them with outsiders we have introduced a unique dress code as a uniform & I-cards. We have established Women Empowerment Cell as well as Anti-Harassment and Anti-Ragging committee including ladies staff as its members. A discipline committee headed by principal and head of departments is formed for observing and controlling activities in the college. The college also provides the facility of First Aid Boxes for staff, students and sportsman. Fire extinguishers are kept in the college to overcome any fire incidences. The college has established health center and it is used by staff and students when needed. We have CCTV'S at our porch, campus and in parking; principal and discipline committee frequently checks the footage .Two security guards one in morning and one at evening have been appointed at the entrance gate. The college has organized various seminars, workshops and guest lecturers for safety and security such as – *Nirbhay Kanya Abhiyan* , Disaster Management etc.

**b) Counseling:**

For the counseling purpose we follow the practice of appointing a separate class teacher for each class, their duty is to provide academic and personal counseling to the students. One girl representative is being appointed every year as “Ladies Representative”. The college has organized various seminars, workshops and guest lecturers for awareness of gender sensitivity. Such as -

1. Disaster Management Workshop.
2. Law literacy by an Advocate
3. Self Defence under Nirbhay Kanya
4. Effects of Internet & Social media on society.
5. Demonstration by Fire Brigade, Nashik
6. Psychological Health-Impulsive Behavior and its Consequences.

**c) Common Room:**

A separate washroom facility is available for male and female students as well as for male and female staff in the college.

File Description	Document
Any additional information	<a href="#">View Document</a>

**7.1.3 Alternate Energy initiatives such as:**

**1. Percentage of annual power requirement of the Institution met by the renewable energy sources**

**Response:** 57.16

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 22809.6

7.1.3.2 Total annual power requirement (in KWH)

Response: 39906

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**7.1.4 Percentage of annual lighting power requirements met through LED bulbs**

**Response:** 4.33

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 1728

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 39906

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

**Response:**

- **Solid Waste Management :**

For the proper collection and disposal of solid waste generated in the college, dustbin facility is provided at principal's cabins, all departments, porch and library as well as in each class rooms and wash rooms. The waste accumulated at all these places is carried to a central place and with the help of Nashik Municipal Corporation that waste is channelized for its disposal on daily basis. For communicating with the staff and students we have started the technique of using Computers, Email, Mobile facilities to avoid paper waste and to certain extent we have succeeded in attaining that.

Sr no.	Source	Type of waste generated
1.	Classrooms	Paper, plastic, aluminum foil, pens, charts
2.	Laboratories	Paper, plastic
3.	Staffroom	Paper
4.	Office	Paper and plastic, disposable cups
5.	Library	Paper
6.	Toilets	Paper, plastic, and sanitary napkins

- **Liquid Waste Management :**

The water waste from water coolers is drained to gardens so that the water is utilized for plants. We have placed different sign boards nearby water coolers and in wash rooms to prevent water wastage. Very limited liquid waste is generated in the college premises.

• **E- Waste Management :**

A simple and unique process is implemented for the E-waste management. The E-waste i.e. unrepairable keyboards, mother board, CPU'S etc. gets utilized by electronics department for their practical's. The remaining is sold as scrap. A separate lab assistant is provided for computer labs who takes care of E-material on regular basis.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

**7.1.6 Rain water harvesting structures and utilization in the campus**

**Response:**

- The college has undertaken an initiative entitled “Green Campus” aimed at transformation of campus from dependency to sustainability with respect to water resources. The Rain Water Harvesting project is an attempt in this direction.
- Rain water harvesting is a technology that collects the rain water and stores it for further use. The college has established a Rain water harvesting plant in the campus in the area of 58.4sq. meters. The rain water from the roof as well as from the terrace is channelized with the help of pipe in to the separate tank.
- The water is gets stored for its future use.
- With the help of electric motor the water is brought from the tank and gets utilized for gardening.
- Keeping in mind the importance of water , college will surely make practice to implement Rain water harvesting in coming years for utilization of 100% rain water in the campus.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**7.1.7 Green Practices**

- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**

• **Green landscaping with trees and plants**

**Response:**

**Student staff using**

- 5% students are using bicycles.
- Students and staff of the college uses public transport. The college provides necessary documents to avail state corporation road transport facility. Student get concession passes immediately after their admission. Students are encouraged to make conveyance passes and 35% use public transport.
- 10% students and staff walk to college. Pedestrian friendly roads are available.
- No vehicle day is organized on the occasion of Prerana Din which reduces pollution, consumption of petrol.

**Plastic free campus**

Our institution always tries to make plastic free campus. In some extent we get success towards this. Some staff members uses paper bags or clothing bags, paper bags for bringing Tiffin's and Water bottles. We encourage our student to use paper bags and clothing bags.

**Paperless office**

We are trying for paperless office. The initiative is taken by our parent institution and the first step most of the circulars and notices from parent institution are sent through email and replies are also given through email. Even internal communication takes place with the help of email and whatsapp group if the communication is not confidential and need to discuss with related people.

**Green landscaping with trees and plants**

The campus is located in the vicinity of approximately 34 types of trees to ensure that the building confirm to green standards. Total 194 trees are available in the college campus. Various tree plantation programs are organized which helps in encouraging eco-friendly environment which provides pure oxygen within the campus. For maintenance of these plants our college has appointed one faculty who come alternate days and complete the task of gardening.

File Description	Document
Any additional information	<a href="#">View Document</a>

**7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**

**Response:** 0.26

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)



2017-18	2016-17	2015-16	2014-15	2013-14
0.19997	0.1011	0.04425	0.04	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>

### 7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

**Response:** C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

**Response:** 11

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years



2017-18	2016-17	2015-16	2014-15	2013-14
2	3	4	1	1

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**

**Response:** 7

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	4	0	0

**7.1.12**

**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff**

**Response:** Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>

**7.1.13 Display of core values in the institution and on its website**

**Response:** Yes

File Description	Document
Provide URL of website that displays core values	<a href="#">View Document</a>

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other**

**constitutional obligations**

**Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.15 The institution offers a course on Human Values and professional ethics**

**Response:** Yes

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	<a href="#">View Document</a>

**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**

**Response:** 26

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	6	4	4

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

#### Response:

Our institute celebrates national festival and birth/death anniversaries of the great personalities so that student knows their sacrifices .Every year our institute celebrates national festival for enhancing nationalism .Our student and staff actively participate in celebration of these days. The College also observes birth/death anniversaries of great Indian personalities like Mahatma Gandhi, Pt. Jawaharlal Nehru, Dr. Subhash Chandra Bose, Lal Bahadur Shastri, Indira Gandhi, A. P. J. Abdul Kalam, Savitribai Phule, Anna Bhau Sathe, Sardar Vallabhbhai Patel, Rajmata Jijau Maasaheb, Maharana Pratap, and Yashwant Rao Chavan. Celebration of important days like Constitution Day, Maharashtra Din etc creates awareness amongst students about issues of human rights, importance of the Indian Constitution, rights and duties of Indian citizens. The college celebrates Independence Day and Republic Day with great enthusiasm. The effort is develop patriotism and nationalism in the young students. This holistic approach is also develop. On 5th September, we celebrate Dr. Radhakrishnan's birthday as Teacher's Day. The students organize a various programme for the teachers and the Guru-Shishya parampara is celebrated.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

#### Response:

As one of the objectives of our college is to serve for the well-being and happiness of the common masses, we follow transparency in the financial, administrative, academic and auxiliary functions:??????

#### Financial:

The college follows the practice of preparing annual budget and produces it with for its perusal. The requirements are sought from each department, library and sports at the beginning of every year. Annual audit is conducted and annual report is prepared and presented to the parent institution every year. The prospectus is prepared which includes the fee structure of all streams and for all students. Other schemes of University such as NSS (National Service Scheme), BSD (Board of student Development), Earn and

Learn, Scholarship for category students are properly followed as per the guidelines of university as well as government. The regular university audit is done for such schemes. The college has appointed a purchase committee which looks after all purchases.

**Administrative:**

Our college functions according to the rules, regulations and as per the guidelines led down by the university. The hierarchy system is followed for implementation of these guidelines which is headed by the Principal, IQAC (Internal Quality Assurance Cell), Departmental heads, Committee heads, Teaching staff, Non-Teaching staff, peons etc. Our parent institute takes appraisal of the staff on yearly basis through self-appraisal (assessment) forms. These forms are getting filled by every staff member with the remark of Principal and Head of The department on it and circulated to the management for its perusal. 'AAA' ( is conducted from 2013 to 2018 by the team of experts. The administrative decisions are taken by Principal and head of departments and are communicated to the staff and students. Different committees are formed for smooth functioning of the work. These committees meet often to discuss the important matters. The necessary circulars, notices, time tables are regularly displayed on the notice boards.

**Academics:**

Academic transparency is maintained through regular meetings by the principal with the staff (Teaching & Non-teaching). There is separate department for each streams like B.Com, BBA, BBA(CA), B. Sc (CS). These Departmental and committee meetings are conducted whenever necessary. IQAC is formed from the academic year 2017-2018 since then it coordinates the different activities Academic calendar is prepared every year by following university calendar.

**Auxillary:**

Various programmes, seminars, workshops are organized in the college on various topics as well as various activities are conducted under NSS(National Service Scheme), BSD(Board of student Development), women empowerment cell and under College Development Committee. the college has separate placement cell, Competitive Exam Cell, Counseling system, Anti-harassment and anti-Raging cell through which regular activities are conducted. In every year cultural competitions are organized in the college and are communicated to the students well in advance.

**7.2 Best Practices**

**7.2.1 Describe at least two institutional best practices (as per NAAC Format)**

**Response:**

**Best Practice : 1**

**Title of the practice:**

**“ENGLISH PROFICIENCY COURSE”**

### **Objectives:**

- To give learners confidence to use English and to remove the fear of it from their minds.
- To improve their language skills.
- To improve their vocabulary.
- To create an awareness to acquiring English.
- To equip them to carry out day to day communication with acceptable English.
- To enable them to present themselves effectively during group discussion.

### **The Context:**

In the global world to learn English is the need of time. We need to know various ways of learning English. We need to know how to get English we can be put to use in our daily life for our practical purpose. To fulfill this need and improve language skills of students the college has started English Proficiency Course in collaboration with Maratha Vidya Prasarak Samaj's Academy for Communication in English: Training, Development and Research Centre.

### **Practice:**

This course is specially designed for second year students of the college. The duration of the course is 30 clock hours spread over a month. At the beginning of the course the diagnostic test is given to students. Diagnosis of listening, reading, speaking and writing is done through oral interaction. On the basis of diagnostic test the training gets started. English Proficiency course gives emphasize on the improvement of students vocabulary and usage, sentence pattern, conversational English, telephonic English, situational English, listening skills and presentation skills. The course ends with achievement test and presentation. The features of the course are:

- a. Need based syllabus.
- b. No grammar in technical sense.
- c. Interactive teaching methodology.
- d. Learners difficulties are addressed first.
- e. Lot of practice.

### **Evidence of Success:**

It is a compulsory course for the second year students. Those who have done it attentively and regularly have improved their language skills. The following points are the evidences of success:

- a. Students are able to communicate in English in an appropriate way.
- b. The presentation skills of the student have improved.
- c. Students are more confident while using English as language of communication.

- d. They are actively involved in various discussions.
- e. Personality development of the student is seen.
- f. Even the course is useful for getting good jobs opportunities.
- h. The participation of student increases gradually as shown below.

Sr. No.	Faculty	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018
1	B. Com	42	52	85	91	96
2	BBA	5	23	20	24	41
3	BCA	60	53	50	34	49
4	B.Sc.(cs)	25	21	47	51	59
	<b>Total</b>	<b>132</b>	<b>149</b>	<b>202</b>	<b>200</b>	<b>245</b>

#### **Problems Encountered and Resources Required:**

##### **Problems:**

- a. In the college most of the students belong to Marathi medium background. They have some fear regarding the use of English in day today life. To convince them for attending training is a big problem in front of the teachers.
- b. Most of students are less active in interactive teaching and learning. So they are unable to develop their communication skills.

##### **Resources:**

- a. To train students for communicative English, good and standard dictionaries, English newspaper, usage books are required along with practice. The college library has sufficient collection of good dictionaries, usage books and daily English newspapers.
- b. The college has enough collection of CDs on communication skills. Even the college is planning for separate language laboratory for the students.

##### **Best Practice: 2**

##### **Title of the practice-**

**“SOCIAL AWARENESSTHROUGH -BLOOD DONATION”**

##### **Objectives of the practice-**

- To encourage the students and staff for blood donation.
- To create social belongingness among the students and staff.
- To serve the society by donating blood.

- To develop health conscious culture among the students and the staff.
- To create closer ties between the institution and the communities.
- To help the financially weaker section of the society.

#### **The context:**

One of the core value of our institution is being socially conscious. To bring harmony between the society and the youth is the need of today. Our institution always tries to develop the student academically as well as socially conscious. For this purpose the institution organizes such blood donation camps every year. With the help of these camps we try to serve the needy people. This practice leads to create social awareness amongst students and staff.

#### **The practice :**

The practice of blood donation camp is a small initiative taken by the college to engage with and contribute the society. As a part and parcel of the community it is the duty of our institution to serve the society by donating the life line i.e. Blood. The duration of the camp is one day from morning 9:30 am onwards. This practice is conducted by the institution in collaboration with our parent institute i.e. Maratha Vidya Prasarak Samaj's, Nashik Blood Bank of late Dr. Vasantrao Nivrutti Pawar Medical College, Adgaon, Nashik. On the request of the institution the team of doctors from blood bank come to the college, they bring with them all the necessary facility such as special chairs, empty pouch etc. The college makes them available with open hall, first aid boxes, staff and student volunteers. Before collecting blood a pre health checkup is done and on that basis donors are selected.

The blood is collected under the supervision of doctors and it is stored and transported under optimum conditions to the blood bank. For any emergency an ambulance facility is being provided inside the college gate during the camp. The donors are served with Glucose, Biscuits, Bananas after donating the blood. The students were provided with the certificate from the blood bank immediately after the camp. Our institution has been conducting this activity since 2011. The college has collected **343** bags of blood since last 7 years.

#### **Evidence of Success :**

- Since 2011 the college has successfully implemented this camp.
- The collected blood is used by the MVP's (blood bank) medical college.
- The college got success in creating social awareness among the students and staff.
- It has also created a sense of managerial ability among the students for organizing such type of events in the college.
- The rare blood group bags were highly useful in our institute blood bank and it was utilized for the needy patients

#### **Problems encountered and resources required :**

1. The participation of female students is less as compared to male students.
2. The students face low hemoglobin as well as under-weight problem for donating the blood.

#### **Resources Required:**

The required resources are provided by our parent institute i.e. Maratha Vidya Prasarak Samaj's, Nashik whenever necessary.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

##### Response:

The institution believes in “**Environmental and Social Awareness**”. For the betterment of the stakeholders and for being associated with the local community our institution organizes different activities every year. This enables the staff and students being environmentally and Socially Aware.

##### Environment consciousness activities:

- **Tree plantation:** The College is conducting tree plantation activity every year. We have 34 species of trees. Total 194 trees are planted in the college including orchid, silver ock, Ashoka etc.
- **Green Campus:** To be environment conscious and to have proper ventilation green lawns has been maintained inside the college campus which helps in encouraging eco-friendly environment and provides pure oxygen within the campus. Even during the construction of college building old trees are not cut down and plan is made in such a way that we can find green and scenic picture in the college campus.
- **Eco-Friendly Ganpati :** Shaadu Mati Ganpati Making is the activity where the students and staff makes Ganpati Idols from the Shaadu Mati. We are running this activity from the last three years. The aim behind this is to make the society aware about the need of Pollution free festivals.
- **Eco- Friendly product exhibition:** In the year 2015-2016, Eco-friendly Product Exhibition was conducted. That led to innovative environment conservations ideas. The students from all the fields have taken active participation in presenting their eco-friendly ideas.
- **Solid and liquid waste management:** A proper collection and disposal system of waste management is followed in the college. E-waste from the computer department is utilized by the students of electronics department for their practices. Dustbin facility is also provided at necessary places to avoid garbage. The drinking water facility is available at such a place that waste water utilized for gardening.
- **No vehicle day:** No vehicle day was celebrated on the occasion of Prerana Din and all the staff and students came to the college by public transport.
- **Godavari Swacchta Abhiyan :** Godavari Swacchta Abhiyan that was organized by our parent institute i.e. Maratha Vidya Prasarak Samaj, Nashik where Principal as well as all staff cleaned the Godawari ghat Nashik.



**Social related activities:**

- **Kumbh Mela Campaign:** During the Nashik KUMBHA MELA many of our students worked as volunteers to educate the public regarding pollution free mela. That leads to have an environmental conscious culture among the people which gather together in a huge quantity at such holly place during the national festival of Kumbh Mela.
- **Blood Donation camp:** To connect with the society the college always tries to organize Blood Donation Camp every year. Near around 343 bags were collected since last seven years i.e. from 2011 to 2018
- **Donations:** Near around 2500/- in the form of donation was given to the orphanage by contributing Rs. 100 from staff and students. A onetime meal was also provided by the college to the orphans. Donation in the form of funds has been given to NAAB i. e. National Association for the Blind. It is the association who provides education and basic services for blinds.
- **Rotaract Club:** Our college has established Rotaract Club in association with Rotary Club, Nashik. Students of our college are the active member of this Rotaract Club. They have worked for check dam construction projects, Woolen cloths donation projects, Ganpati idols collection and for this the college got the award of best Rotaract Club for 2015-2016 and 2016-2017
- **Rakshabandhan Campaign:** Rakshabandhan Campaign has been organized where the Rakhis were collected from the girl student and were sent it to the Indian Army Soldiers. This activity tightens the knot between the students and community as a whole.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

Future Plans:

- The college recognition under UGC 2f 12B.
- To start postgraduate and undergraduate courses like M Com, BCA (Science).
- To start various certificate courses related to computer, commerce and foreign languages.
- To start recognized Research Center.
- To provide more knowledge imparting facilities to staff and students.

### Concluding Remarks :

#### Conclusion

The college has green, spacious and well equipped infrastructure. Most of the faculty members have register themselves for Ph.D. course. The students are actively participating in Cultural, inter-collegiate and different types of competitions. Recognizing the need of the hour, the college started Solar System of 15.36 kW, gymkhana and open green gym. The students, teaching and non- teaching staff takes benefits of the same. The college organizes various Workshops, Seminars, Guest Lectures, Social and Environmental based programs such as Blood Donation Camp, Road Safety Campaign, *Shadu Mati Ganpati* Making Workshop, Eco-Friendly Product Exhibition, World Yoga Day, Tree Plantation Programs etc to enhance the social awareness of the students. The college also organizes programs like Donation to *Adhar Ashram*, *Vanvasi Kalyan Ashram* and *Adhartirth Samajdin*. The college has always tried its level best to retain the standard of higher education by introducing new and innovative practices such as Soft Skill Programme for developing the personality of the students. For enhancing the professional approach of the students a separate tally practicals are conducted.

#### Concluding Remarks:

Thus, the college basically aims at providing all the amenities, infrastructures and quality education to the students. From its opening till today, the college has made progress in achieving its goal. Though the college is situated in the residential area, it has no impact on the smooth working of the college due to its strong infrastructure. The college has hardworking, skillful, expert and highly qualified teaching and non-teaching faculties. As a result, most of the students of the college achieved remarkable success in different spheres of life. The faculties use I.C.T. based aids and equipment's to make the teaching learning process easier. All departments are well-equipped with modern instruments and equipment's needed for practical purposes. The college has grid on Solar System which fulfills the power requirement of the college as well as reduces total power consumption. The institution is trying it's best to reach to the need of the students and maintain quality in the teaching learning process.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
2.1.3	<p>Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years</p> <p>2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>482</td> <td>488</td> <td>425</td> <td>371</td> <td>350</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>426</td> <td>424</td> <td>363</td> <td>329</td> <td>317</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per provided Category report of students admitted from the reserved categories by HEI.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	482	488	425	371	350	2017-18	2016-17	2015-16	2014-15	2013-14	426	424	363	329	317
2017-18	2016-17	2015-16	2014-15	2013-14																	
482	488	425	371	350																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
426	424	363	329	317																	
2.4.4	<p>Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years</p> <p>2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>1</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : DVV has not considered the letter of appreciation from lions club, nashik</p>	2017-18	2016-17	2015-16	2014-15	2013-14	1	1	1	0	0	2017-18	2016-17	2015-16	2014-15	2013-14	0	1	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
1	1	1	0	0																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
0	1	0	0	0																	
3.3.4	<p>Number of research papers per teacher in the Journals notified on UGC website during the last five years</p> <p>3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14															
2017-18	2016-17	2015-16	2014-15	2013-14																	

9	15	3	5	0
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Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
8	14	2	1	0

Remark : DVV has not considered those journals which are not in a UGC Journal list.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	2	1	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	1	0	0

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
8	7	13	4	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
8	7	10	4	1

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.4.4.1. Total number of students participating in extension activities with Government

Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
365	474	526	129	48

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
198	474	526	129	48

Remark : DVV has made the changes as per report of extension activities for the year 2017-18.

4.2.6 Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year

Answer before DVV Verification : 84

Answer after DVV Verification: 63

Remark : DVV has made the changes as per average of teachers and students using library in provided logbook.

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
25.25	19.15	27.78	37.03	14.87

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
26.45	42.80	26.31	34.56	39.57

Remark : DVV has made the changes as per expenditure of Other Expenses, Office Expenses, Repairs and maintenance and ECA & Gymkhana Expense in audited statement duly signed by CA.

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

5.1.5.1. Number of students attending VET year-wise during the last five years

Answer before DVV Verification:

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2017-18	2016-17	2015-16	2014-15	2013-14
285	248	307	264	213

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
285	248	309	264	213

Remark : DVV has made the changes as per provided report of students benefited by MS-CIT, PMKVY and English Proficiency Course by HEI.

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
15	14	12	11	16

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
22	15	20	18	14

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
26	23	24	15	19

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
25	22	22	15	19

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
03	02	07	6	3

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
03	02	6	4	3

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
5	0	0	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	0	0	0

Remark : DVV has made the changes as per report of quality initiatives provided by HEI. DVV has not considered MOU with Mahindra and Mahindra for Industrial Training (Naandi Foundation-Mahindra Pride Class Room), Guest Lecture on Intellectual Property Rights here.

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	8	5	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	2	2	0

Remark : DVV has considered programs- (Student Development Program) not activities under this program in 2015-16.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

7.1.8.1. Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0.19997	0.10150	0.04425	0.035	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0.19997	0.1011	0.04425	0.04	0

Remark : DVV has not considered Budget statement signed by Principal for the year 2013-14, 2014-15, 2015-16, 2016-17 and 2017-18.

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	7	1	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2	3	4	1	1



<p>7.1.11</p>	<p>Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)</p> <p>7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>3</td> <td>7</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>1</td> <td>4</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : DVV made the changes as per report of initiatives for 2016-17 provided by HEI.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	4	3	7	1	1	2017-18	2016-17	2015-16	2014-15	2013-14	2	1	4	0	0
2017-18	2016-17	2015-16	2014-15	2013-14																	
4	3	7	1	1																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
2	1	4	0	0																	
<p>7.1.17</p>	<p>Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years</p> <p>7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1214 1046 1348"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>7</td> <td>11</td> <td>5</td> <td>5</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1426 1046 1561"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>6</td> <td>6</td> <td>4</td> <td>4</td> </tr> </tbody> </table> <p>Remark : DVV has not considered Visit to adhartirth Adhartirth aahram, Participation of student in sinhashta kumbhamela as a volunteers, Raksha bandhan campaign programme in 2015-16.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	7	7	11	5	5	2017-18	2016-17	2015-16	2014-15	2013-14	6	6	6	4	4
2017-18	2016-17	2015-16	2014-15	2013-14																	
7	7	11	5	5																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
6	6	6	4	4																	

## 2.Extended Profile Deviations

ID	Extended Questions
1.1	<p>Number of courses offered by the institution across all programs during the last five years</p> <p>Answer before DVV Verification : 5</p> <p>Answer after DVV Verification : 158</p>
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years</p>

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
690	690	690	690	675

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
426	424	363	329	317

2.3 Number of outgoing / final year students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
143	126	108	99	149

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
145	126	106	88	172

3.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
30	29	28	27	26

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
29	28	28	28	26

3.2 Number of sanctioned posts year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
31	30	30	30	28

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
30	29	29	29	27

4.2 Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
41.58	65.23	34.82	42.86	56.47

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
26.45	42.80	26.31	34.56	39.57

NAAC